

Under the Local Transparency Code of 2015, local authorities with gross annual income or expenditure exceeding £200,000 must publish quarterly data which includes all expenditure exceeding £500; government procurement card transactions and procurement information for details of every invitation to tender for contracts to provide goods or invitation to tender for contracts to provide goods or services with a value that exceeds £5,000.

Expenditure exceeding £500

Guidance issued by the Local Government Association states that this includes items of expenditure such as: individual invoices; grant payments; expense payments; payments for goods and services; grants; grant in aid; rent; credit notes over £500 and transactions with other public bodies.

Date Expenditure Incurred	Department incurring expenditure	Beneficiary	Summary of the purpose of the expenditure	Nett Amount	VAT Recoverable	VAT Non Recoverable	Merchant Category
10.10.25	Parish Council	Gipping Press	October Newsletter	1497.00		0.00	Newsletter
14.11.25	Parish Council	TOP Garden Services	Grounds maintenance - 4 months	3438.00	687.60		Services
14.11.25	Parish Council	Suffolk Police & Crime Comm	Funding PCSO - 6 months	27760.00		0.00	Services
14.11.25	Parish Council	Rees Pryer	RIBA Workstage 5	1100.00	220.00		CIL
14.11.25	Parish Council	CCTS	Hedgework - New Green Wildlife Area	500.00	100.00		Services
14.11.25	Parish Council	New Green Community Trust	Recycling credits passed over	963.12		0.00	Services
14.11.25	Parish Council	Gipping Press	November Newsletter	1353.00			Newsletter
14.11.25	Parish Council	SF Electrical Services	Pavilion Heaters	2871.00		0.00	CIL/Grant
27.11.25	Parish Council	Mid Suffolk CAB	Donation	500.00		0.00	CIL
27.11.25	Parish Council	Friends of Thurston Library	Donation	500.00		0.00	CIL
11.12.25	Parish Council	Gipping Press	December Newsletter	1514.00		0.00	Newsletter
11.12.25	Parish Council	New Green Community Trust	Recycling credits passed over	891.24		0.00	Services
11.12.25	Parish Council	EML Electrical Contractors	EVCP Maintenance	450.00	90.00		Services
11.12.25	Parish Council	Arb-Agri Contracting	New Green Avenue tree work	900.00	180.00		Services
18.12.25	Parish Council	Suffolk Air Rescue Service	Donation	500.00		0.00	CIL
18.12.25	Parish Council	O Seaman & Son Ltd	Sport Pavilion Refurbishment	40096.43	8019.28		CIL/Grant

Specific Salary Details are exempt.

Government Procurement Card Transactions

For the period October to December 2025 there were no government procurement card transactions above £500.

Procurement Information

For the period October to December 2025 the following requests for quotations issued to provide goods or services with a value that exceeded £5,000

were offered.

Reference	Description of goods or services sought	Start and end dates	Department responsible
Grounds maintenance	Grounds maintenance in public managed open space areas	Mar26-Oct27	Parish Council

Contracts Awarded

For the period October to December 2025 there were no contracts awarded with a value that exceeded £5,000.

Reference	Description of goods or services sought	Start and end dates	Department responsible
None			