

Under the Local Transparency Code of 2015, local authorities with gross annual income or expenditure exceeding £200,000 must publish quarterly data which includes all expenditure exceeding £500; government procurement card transactions and procurement information for details of every invitation to tender for contracts to provide goods or invitation to tender for contracts to provide goods or services with a value that exceeds £5,000.

Expenditure exceeding £500

Guidance issued by the Local Government Association states that this includes items of expenditure such as: individual invoices; grant payments; expense payments; payments for goods and services; grants; grant in aid; rent; credit notes over £500 and transactions with other public bodies.

Date Expenditure Incurred	Department incurring expenditure	Beneficiary	Summary of the purpose of the expenditure	Nett Amount	VAT Recoverable	VAT Non Recoverable	Merchant Category
15.01.25	Parish Council	Ashtons Legal	Fees for services re allotment land	547.50	109.50		CIL
15.01.25	Parish Council	Headway Suffolk	Donation	500.00		0.00	CIL
15.01.25	Parish Council	Thurston Community Players	Hire of venue	2023.00		0.00	CIL
15.01.25	Parish Council	TOP Garden Services	Grounds maintenance	1181.25	236.25		Services
15.01.25	Parish Council	Suffolk Police & Crime Comm.	Funded PCSO - 6 months	24150.00		0.00	CIL
14.02.25	Parish Council	TOP Garden Services	Grounds maintenance	4350.00	870.00		Services
14.02.25	Parish Council	Countryside Conservation	Skirting and village maintenance	1150.00	230.00		Services
14.02.25	Parish Council	Gipping Press	Village newsletter	1178.00		0.00	Newsletter
14.03.25	Parish Council	Osis Design	Wildlife Lecturn	1020.00		0.00	Services / CIL
14.03.25	Parish Council	Gallagher Insurance	Cyber Insurance	511.44		0.00	Administration
14.03.25	Parish Council	ARB-AGRI Contracting	Tree work - Recreation Ground	1125.00	225.00	0.00	Services
14.03.25	Parish Council	Gipping Press	Village newsletter	1177.00		0.00	Newsletter
14.03.25	Parish Council	2nd Thurston Brownies	Donation	1000.00		0.00	Donations
14.03.25	Parish Council	St Edmundsbury Newstalk	Donation	500.00		0.00	Donations
21.03.25	Parish Council	Suffolk County Council	Street lighting & maintenance	4366.43	873.28		Services

Specific Salary Details are exempt.

Government Procurement Card Transactions

For the period January to March 2025 there were no government procurement card transactions above £500.

Procurement Information

For the period January to March 2025 the following requests for quotations were issued to provide goods or services with a value that exceeded £5,000.

Reference	Description of goods or services sought	Start and end dates	Department responsible
Grounds Maintenance	Grounds maintenance in public managed open space areas	March - October 25	Parish Council

Pavilion Refurbishment	Reconfiguration of the interior of pavilion	Summer 25	Parish Council
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Contracts Awarded

For the period January to March 2025 the following contracts were awarded with a value that exceeded £5,000.

Reference	Description of goods or services sought	Start and end dates	Department responsible
TOP Garden Services	Grounds maintenance in public managed open space areas	March - October 25	Services - Parish Council