

THURSTON PARISH COUNCIL

Parish Council Office, New Green Centre

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Summons

The Parish Councillors of THURSTON PARISH COUNCIL POLICY AND RESOURCES COMMITTEE are summoned to attend a meeting on Wednesday 18th February 2026 commencing at 6.30pm in THURSTON COMMUNITY LIBRARY, NORTON ROAD, THURSTON, IP31 3PB.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. The meeting is held in accessible premises. All agendas, reports, minutes and background papers in relation to this meeting can be viewed on the parish council's website: <https://thurstonparishcouncil.gov.uk/thurston-parish-council/agendas-and-minutes/>.

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Recording at meetings

Members of the Council, the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming).

Agenda

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| 1. | Welcome and apologies for absence – a) Council to receive apologies b) Council to consent to approve apologies received | 18.30 |
| 2. | Declarations of pecuniary and non-pecuniary interests - a) To receive declarations of disclosable pecuniary interests, other and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct including notification of gifts of hospitality exceeding £50. b) To receive the list of dispensations previously determined. | 18.32 |
| 3. | To approve the minutes of the Committee Meeting of <i>as previously circulated</i> a) 26 th November 2025 | 18.35 |
| 4. | To review and adopt the following policies: a) Thurston CCTV (<i>updated policy only</i>) b) Memorial Plaque Policy (<i>new policy</i>) | 18.40 |
| 5. | To consider the following financial matters as part of the year-end procedures: a) To review the Council's Financial Risk Assessment 2025-2026 – Paper 2025/6 b) To review the Council's Risk Management Strategy 2025-2026 – Paper 2025/7 c) To review and agree the Council's Internal Control Policy 2025-2026 - Paper 2025/8 d) To review the effectiveness of Internal Audit – Paper 2025/9 e) To review and agree the terms of reference and confirm the recommendation of the appointment of the Council's Internal Auditor to full Council – Paper 2025/10 | 18.50 |
| 6. | To review and / or adopt the following policies: a) Council's Policies, Procedures and Protocol as per Appendix A | 19.15 |
| 7. | To review and adopt the Council's Three Year Business Plan for 2025 - 2028 (<i>updated plan</i>) | 19.25 |
| 8. | To consider matters coming forth from Committee Members | 19.35p |
| 9. | Date of future Meetings: to confirm the dates: | 19.40 |

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| | a) 18 th February 2026 commencing at 6.00pm (18.00) – <i>unless legislation requires a further meeting</i> | |
| 10. | Close of Meeting | 19.45 |

Mrs V S Waples

Clerk and Proper Officer to the Council

12.02.2026

Appendix A - Agenda Item 6a) - The Policies to be reviewed are as per the list below and can be found on the Parish's website at the following address: <http://thurstonparish-council.gov.uk/policies-procedures-and-strategy>

Accident Policy and Procedures

Anti-Bribery and Corruption Policy

Biodiversity Policy

CCTV Policy

CIL Grant Awarding Policy

Climate Awareness and Environmental Policy

Communication Policy
Complaints Policy Procedure & Appeals Procedure & Annexe to Complaints Policy
Co-Option of Councillors Policy
Disciplinary Procedure & Disciplinary Rules
Dispensation Policy
Emergency and Dependent's Leave
Equality and Diversity Policy
Equal Opportunities Policy
Fixed Asset Policy
Flexible Working Policy
Grant Awarding Policy
Grievance Policy
Holiday Policy
Health & Safety Policy
Lone Worker Policy
Media Policy
Playground Risk Management Policy
Policy for Recording and Reporting at Meetings
Protection of Children and Vulnerable Persons Policy
Sickness and Absence Policy
Social Media Policy
Staff Appraisal Policy
Staff Recruitment Policy
Staff Use of Social Media Policy
Training and Development Policy
Travel and Expenses Policy
Use of Photographs Policy
Volunteer Policy
Whistleblowing Policy