



Summons

The Parish Councillors of THURSTON PARISH COUNCIL POLICY AND RESOURCES COMMITTEE are summoned to attend a meeting on Wednesday 18th February 2026 commencing at 6.30pm in THURSTON COMMUNITY LIBRARY, NORTON ROAD, THURSTON, IP31 3PB.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. The meeting is held in accessible premises. All agendas, reports, minutes and background papers in relation to this meeting can be viewed on the parish council's website: <https://thurstonparishcouncil.gov.uk/thurston-parish-council/agendas-and-minutes/>.

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Recording at meetings

Members of the Council, the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming).

Agenda

1.	Welcome and apologies for absence – a) Council to receive apologies b) Council to consent to approve apologies received	18.30
2.	Declarations of pecuniary and non-pecuniary interests - a) To receive declarations of disclosable pecuniary interests, other and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct including notification of gifts of hospitality exceeding £50. b) To receive the list of dispensations previously determined.	18.32
3.	To approve the minutes of the Committee Meeting of <i>as previously circulated</i> a) 26 th November 2025	18.35
4.	To review and adopt the following policies: a) Thurston CCTV (<i>updated policy only</i>) b) Memorial Plaque Policy (<i>new policy</i>)	18.40
5.	To consider the following financial matters as part of the year-end procedures: a) To review the Council's Financial Risk Assessment 2025-2026 – Paper 2025/6 b) To review the Council's Risk Management Strategy 2025-2026 – Paper 2025/7 c) To review and agree the Council's Internal Control Policy 2025-2026 - Paper 2025/8 d) To review the effectiveness of Internal Audit – Paper 2025/9 e) To review and agree the terms of reference and confirm the recommendation of the appointment of the Council's Internal Auditor to full Council – Paper 2025/10	18.50
6.	To review and / or adopt the following policies: a) Council's Policies, Procedures and Protocol as per Appendix A	19.15
7.	To review and adopt the Council's Three Year Business Plan for 2025 - 2028 (<i>updated plan</i>)	19.25
8.	To consider matters coming forth from Committee Members	19.35p
9.	Date of future Meetings: to confirm the dates:	19.40

	a) 18 th February 2026 commencing at 6.00pm (18.00) – <i>unless legislation requires a further meeting</i>	
10.	Close of Meeting	19.45

Mrs T^oS Waples

Clerk and Proper Officer to the Council

12.02.2026

Appendix A - Agenda Item 6a) - The Policies to be reviewed are as per the list below and can be found on the Parish's website at the following address: <http://thurstonparish-council.gov.uk/policies-procedures-and-strategy>

Accident Policy and Procedures

Anti-Bribery and Corruption Policy

Biodiversity Policy

CCTV Policy

CIL Grant Awarding Policy

Climate Awareness and Environmental Policy

Communication Policy

Complaints Policy Procedure & Appeals Procedure & Annexe to Complaints Policy

Co-Option of Councillors Policy

Disciplinary Procedure & Disciplinary Rules

Dispensation Policy

Emergency and Dependent's Leave

Equality and Diversity Policy

Equal Opportunities Policy

Fixed Asset Policy

Flexible Working Policy

Grant Awarding Policy

Grievance Policy

Holiday Policy

Health & Safety Policy

Lone Worker Policy

Media Policy

Playground Risk Management Policy

Policy for Recording and Reporting at Meetings

Protection of Children and Vulnerable Persons Policy

Sickness and Absence Policy

Social Media Policy

Staff Appraisal Policy

Staff Recruitment Policy

Staff Use of Social Media Policy

Training and Development Policy

Travel and Expenses Policy

Use of Photographs Policy

Volunteer Policy

Whistleblowing Policy