

## THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 6<sup>th</sup> May 2026 in the Community Library, Norton Road, Thurston which commenced at 7.00pm.

**Present:** Cllrs. Dashper (in the Chair), Allen, Balaam, Bond, Marsh, Morris, Moy, Rainbow, Smith and West.

Also in attendance: Mrs Border, Clerk; Mrs Waples, (retiring Clerk) and Responsible Financial Officer (RFO) and Mrs Gladwell, Deputy Clerk. There were no members of the public in attendance.

Minutes for the meeting were taken by Mrs V Waples (Responsible Financial Officer and retiring Clerk)

1. **ELECTION OF CHAIRPERSON OF THE PARISH COUNCIL 2026 –2027** – following acceptance of their nomination, Cllr. Dashper was proposed and approved by all to continue in the role of Chair. Cllr. Dashper signed the Declaration of Acceptance of Office which was countersigned by the Clerk as Proper Officer and will be retained in the Parish Council records.
2. **OPENING OF THE MEETING** – the Chair formally opened the meeting at 7.00pm and the Protocol adopted by the Parish Council for reporting at Parish Council Meetings was read out by the Chair. A copy of the Protocol can be downloaded from the website: <https://thurstonparishcouncil.gov.uk/thurston-parish-council/policies-procedures-and-strategy/>
3. **ELECTION OF VICE-CHAIR OF THE PARISH COUNCIL FOR 2026 – 2027** - following acceptance of their nomination, Cllr. Rainbow was proposed and approved by all to continue in the role of Vice-Chair. Cllr. Rainbow signed the Declaration of Acceptance of Office which was countersigned by the Clerk as Proper Officer and will be retained in the Parish Council records.
4. **APOLOGIES –**
  - a) Council to receive apologies for absence – verified apologies for absence were received from Cllr. Millest.
  - b) Council to consent to accept apologies received - **Council resolved to accept the apologies submitted.**
  - c) The Chair made all aware that within the last 24 hours he had received and accepted the resignation of Councillors Stephen Gerrish and Yvonne Hamel-Cooke. In accordance with legislation the District Council had been informed and the advertising procedures for the declaration of a casual vacancy (vacancies) had begun immediately.
5. **DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50 –**
  - a) To receive declarations of disclosable pecuniary interests; other registerable and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – there were no interests declared for the meeting.
  - b) To receive notification of gifts or hospitality exceeding £50 – there were none submitted.
  - c) SALC fact sheet.
  - d) To note the determination of requests for dispensations in accordance with Council’s Dispensation Policy – there were none to be reported as having been determined.
6. **MINUTES OF THE FOLLOWING MEETINGS: (all as previously circulated):**
  - a) To receive and approve the minutes of the following meeting:
    - Meeting of 1<sup>st</sup> April 2026 at which the Clerk’s appointment was considered (in camera session) – **it was resolved to approve the minutes as previously circulated and to give consent for the Chair to sign the minutes after the meeting as a true and accurate record of the proceedings that took place outside of the meeting.** The Chair signed both the public copy and those that would be retained within the confidential file.
    - Full Council scheduled meeting of 1<sup>st</sup> April 2026 - **it was resolved to approve the minutes as previously circulated and to give consent for the Chair to sign the minutes after the meeting as a true and accurate record of the proceedings that took place outside of the meeting.**

Signed.....

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**7. PUBLIC FORUM:** *at the direction of the Chair, matters will either be responded to or deferred for further discussion and/or debate.*

- a) To receive comments from members of the public on the agenda submitted – there were no members of the public present.

**8. POLICE MATTERS**

- a) To receive a report from PCSO Brown, the match funded PCSO from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston – the written report from PCSO 3362 Brown covering the month of April 2026 was circulated to all Councillors. There were twenty crimes recorded in the area for the month of April. During the last month work PCSO Brown has been engaged with several partner agencies working in the area on issues being raised for anti-social behaviour; visited vulnerable persons and providing advice and support regarding a number of issues. He had also worked in and around the area identifying suspects for thefts and assaults. He had been used in Long Melford for a major investigation (chemicals located in a property) for scene containment and has also worked with both schools in relation to several issues relating to safeguarding. Intelligence has been submitted in relation to a number of things within the areas to assist local policing and knowledge.
- b) To consider matters for referral to Stowmarket CPT – there were no matters for onward referral.
- c) The Clerk confirmed that the mobile speed camera had been deployed in Thurston during March and fourteen vehicles had been caught speeding in the area and would be receiving court summons.

**9. STATUTORY BUSINESS:**

- a) Thurston Parish Council reconfirms that, until the next relevant Annual Meeting of the Council, it meets the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (prescribed conditions) Order 2012, adopts the General Power of Competence – the Council, having previously declared (meeting of 17<sup>th</sup> May 2023) that it fulfilled the eligibility criteria to use the general power of competence (at least two-thirds elected members and a qualified Clerk (CiLCA or higher)), **resolved that it was still able to use the power until the next relevant Annual Council Meeting (May 2027).**
- b) To review and adopt the latest version of Standing Orders for Thurston Parish Council - following commentary from the RFO in relation to staffing changes and the applicable amendments to Standing Orders 18civ and 19d, e and f, it was **resolved to adopt the revised Standing Orders confirming that they were fit for purpose and would be adhered to.**
- c) To review and adopt the latest version of Financial Regulations for Thurston Parish Council – following commentary from the RFO in relation to staffing changes and the applicable amendments in relation to the splitting of the role of Clerk and RFO, it was **resolved to adopt the revised Financial Regulations confirming that they were fit for purpose and would be adhered to.**
- d) Councillors to consider and approve the existing Terms of Reference for council's current committees (Paper entitled Terms of Reference for Standing Committees) - in light of the changes in the staffing structure, it was **resolved to adopt the revised Terms of Reference for the Council's Standing Committees.**
- e) To confirm appointments to committees and Chairs for each of the council's standing committees (Emergency Planning, Environment and Biodiversity and Open Space and Leisure), noting that the Chair and Vice-Chair will be full members of the Planning & Infrastructure and Policy & Resources committees in their capacity as Ex-Officio (Paper entitled Parish Council Structure) – it was **resolved to agree to roll-over the membership of each committee into the Council Year 2026-2027 with the position of Chair for all Committees with the exception of the Environment and Biodiversity Committee to remain as per the decision taken at the Annual Council Meeting in May 2025.** All noted the vacancies that existed on each of the committees.

Following discussion, it was **resolved that Cllr. Marsh be appointed Chair of the Environment and Biodiversity Committee.**

All were asked to consider whether they might be able to commit to further committees even if it was until council was up to full complement once more.

Signed.....

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Committee	Membership
Planning & Infrastructure	Graham Balaam Chris Dashper (Chair) Peter Marsh David Millest Barbara Morris Bryan Rainbow Julian West Vacancy
Policy & Resources	Graham Balaam Liz Bond Chris Dashper (Chair) Peter Marsh Michael Moy Bryan Rainbow Julian West
Emergency Planning	Janette Allen Graham Balaam Liz Bond Chris Dashper (Chair) Michael Moy Bryan Rainbow Vacancy
Environment & Biodiversity	Jeanette Allen Liz Bond Peter Marsh (Chair) David Millest Barbara Morris Phil Smith Vacancy Vacancy
Open Spaces & Leisure	Janette Allen Peter Marsh David Millest Barbara Morris Michael Moy Bryan Rainbow (Chair) Phil Smith Vacancy

- f) In accordance with Council’s Standing Orders, to confirm appointments to outside bodies and parish appointed positions (Paper entitled Parish Council Appointments) - it was **resolved that appointments to outside bodies and parish appointed positions should remain unchanged with the addition of the following: Cllr. Allen to become a bank signatory.**
- g) Council to note that the Clerk has completed the Suffolk Pension Fund Annual LGPS Return 2025-2026 via i-connect online system – all noted the online year-end submission as part of the council’s statutory duties.
- h) To confirm the powers specifically delegated to the Clerk (Paper entitled Powers Delegated to the Clerk) – it was **resolved to confirm that the powers outlined within the paper submitted remain the powers delegated to the clerk in their role as Clerk / Proper Officer to the parish council.**

Signed.....

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- i) To confirm the powers specifically delegated to the RFO (Paper entitled Powers Delegated to the RFO) - it was **resolved to confirm that the powers outlined within the paper submitted would be the powers so delegated to the RFO.**

**10. TO CONSIDER YEAR-END FINANCIAL MATTERS RELATING TO THE YEAR ENDING 31<sup>ST</sup> MARCH 2026:**

- a) To receive the Dates for the Exercise of Public Rights for the inspection of the council's accounts – Paper 1 – in accordance with the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015, all noted that the RFO had set the dates for the period in which the exercise of public rights could be enacted as Wednesday 3 June to Tuesday 14 July 2026. The notice dated 2<sup>nd</sup> April 2026 had been advertised on the parish council noticeboards and on the relevant page on the parish council website. This period accounted for 30 working days and included the common period of the first fourteen working days of July 2026.
- b) To receive the Annual CIL Monitoring Report for the year ending 31<sup>st</sup> March 2026 and to grant authority to the Chair and RFO to sign the Report for onward submission to MSDC - Paper 2 - MSDC Annual CIL Report – following commentary from the RFO, the Council received and approved the report noting retained balances as at year end, and **resolved to grant approval to the Chair and Responsible Financial Officer to sign the report prior to onward submission to the District Council.** Council also noted that, in accordance with legislation, the report will be uploaded to the website once signed.
- c) To receive the Internal Auditor's Annual Report for the year ending 31<sup>st</sup> March 2026 as carried out by Trevor Brown, CPFA – Paper 3 – the meeting received the internal audit noting the recommendation for the further diversification of the council's funds given the accumulated bank balances as at 30<sup>th</sup> April 2026 (#4.7). The clerk confirmed that this was in hand and that once assessments had been undertaken on the providers in terms of security and liquidity, the Policy and Resources Committee would be asked to consider the most appropriate institutions in which to invest. With reference to the Fidelity Guarantee cover at £1million (#11.9), the Clerk confirmed that this was being actively monitored and would be reviewed prior to renewal of the Council's insurance in September 2026. The meeting's thanks and appreciation were offered to the RFO for the manner in which the information was presented for internal audit and that once again an excellent outcome had been achieved. It was **resolved to accept the narrative internal audit for the year ending 31<sup>st</sup> March 2026.**
- d) To approve the Income and Expenditure Account for Thurston Parish Council for the year ending 31<sup>st</sup> March 2026 – Paper 4 – the meeting received the accounts along with commentary from the Clerk. It was **resolved to accept and approve the accounts for the year noting that the carried forward figure stood at a surplus of £649,020 for the year.**
- e) To approve the Balance Sheet for Thurston Parish Council for the year ending 31<sup>st</sup> March 2026 – Paper 5 – the RFO provided the meeting with an explanation as to the breakdown of the level of earmarked reserves and the meeting noted that the Policy and Resources Committee would be tasked with the review of the level of the EMRs for the Parish Poll; Staff Reserve and Asset Depreciation Fund. the meeting received the balance sheet for the year ending 31<sup>st</sup> March 2026 and **resolved to accept the Balance Sheet for the year ending 31<sup>st</sup> March 2026 noting the breakdown of general (£53,823) and earmarked funds (£770,758) moving forward. Authority was granted to the Chair to sign the document as a true and accurate record of the asset and liabilities at the year-end.**
- f) To receive and approve the Asset Register for the 2025-2026 financial year in accordance with Financial Regulations 14.3 – Paper 6 – Council received the paper as submitted and **resolved that the purpose, scope and method of asset valuation was appropriate for the assets recorded under the ownership or remit of the Parish Council.** The value of the asset register in the sum of £429,605.22 on 31<sup>st</sup> March 2026 was considered to be a true and accurate reflection of the assets held by the Council at that point in time. The acquisitions for the year stood at £7,984.21 whilst disposals were recorded as £461.98, both of which were accepted by the Parish Council as accurate reflections of the movement in the register. The RFO confirmed that over the coming year, the asset register, as held within the financial software operated by the RFO, would be populated with pictures and a what3words location.
- g) To consider and approve the completion of the Annual Governance Statement (Section 1) for the year ending 31<sup>st</sup> March 2026 as per the Annual Governance and Accountability Return (AGAR) – Paper 7 - following receipt of the Internal Audit Report and with reference to the Internal control Statement

Signed.....

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previously adopted by the Council, **it was resolved that council was able to answer in the affirmative to the statements made on the Annual Governance Statement for the year ending 31<sup>st</sup> March 2026.**

- h) To consider and approve the Accounting Statements for the year ending 31st March 2026 as transposed onto the AGAR – Paper 8 - **it was resolved to agree that the Accounting Statements as written, and which were a summary of the Income and Expenditure Account as approved under 13g, reflected the Council’s overall financial position and were adopted as such. It was further resolved to agree that the Chair be authorised to sign the Accounting Statements as written.**

#### 11. TO CONSIDER MATTERS RELATING TO FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (Paper 9 – 06.05. 26) - the items awaiting payment were verified and explanations given where appropriate. It was **resolved that council approve those items as submitted under Paper 1 and as detailed in Appendix B, for payment.**
- b) To note the accounts paid since the last meeting (Paper 10 – 06.05.26) - the meeting **resolved to retrospectively approve those payments that had been made away from the meeting as detailed under Paper 2 as seen in Appendix B.**
- c) To note receipts allocated since the last meeting (Paper 11 – 06.05.26) - Council noted the receipt of monies received as identified at Appendix B. Council also noted the inter account transfers for the month of April in particular noting the receipt of the 1<sup>st</sup> tranche of the precept in the sum of £115,242.50 and CIL receipts in the sum of £302,636.72. It was **resolved to accept the suspension of Financial Regulation 6.8iv and approve the inter-account transfer of funds between the council’s bank accounts in the sum of £115,242.50 to maximise interest on the half yearly precept as received.**
- d) To receive the bank reconciliation for the period ending 30<sup>th</sup> April 2026 (Paper 12 – 06.05.26) - all noted the confirmed bank balances of £1,232,930.96 across all accounts held in the name of the Parish Council at the end of April 2026.
- e) To receive the statement of accounts for the period ending 30<sup>th</sup> April 2026 (Paper 13 – 06.05.26) - the meeting was advised that Paper 13 had not been completed and would be included with the May accounts when presented in June.
- f) To note the CIL report for April 2026 including nominal sums for potential CIL expenditure for the coming year and receipts received (Paper 14 – 06.05.26 26) - Council noted the paper submitted showed receipts for the year at £302,637 with expenditure in the sum of £1,274 incurred to date. The balance carried forward was £1,057,251 with committed expenditure noted as £60,427.
- g) To receive and approve the list of pre-authorized payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2026-2027 – (Paper 15 – 06.05.26) - Council noted the list of payments and **resolved that such payments be made provided that they were reported back to Council as retrospective payments once expenditure had been incurred.**
- h) To receive and approve the list of pre-authorized subscription and membership fees for the year 2026-2027 – (Paper 16 – 05.06.25) - Council noted the list of payments and **resolved that such payments be made provided that they were reported back to Council as retrospective payments once expenditure had been incurred.**
- i) Council to reconfirm, in accordance with FR 8 its acceptance for the of use of Credit Card or Direct Debit for the settlement of its invoices / requests for payment as per the lists in Agenda Item above, provided that such payments any payments are reported to council as having been made (Paper 17 – 06.05.26) - **the meeting resolved to reconfirm its acceptance of the use of the credit card and debit card for the settlement of its invoices, as per the lists approved under agenda item 12h, and resolved that the policy statement was acceptable practice.**
- j) Council to reconfirm, in accordance with FR 7.10 its acceptance for the continued use of BACS for the settlement of its invoices / requests for payment, provided that such payments are authorised by two bank signatories, and the evidence of such authorisation is retained, and any payments are reported to council as having been made (Paper 18 – 06.05.26) - **the meeting resolved to confirm its acceptance of the use of BACS for the settlement of its invoices and resolved that the policy was acceptable practice.**
- k) To note the changes to the fees for the Lloyds Bank Accounts operated in the name of the parish council – it was noted that the general maintenance fee for each bank account operated in the parish council’s

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name would rise to £10 from 10<sup>th</sup> July 2026.

- l) To note the change of account charges for the Unity Trust Bank Accounts operating in the name of the parish council – it was noted that effective 31<sup>st</sup> May 2026 the tariff charges for the bank account held would change to a monthly fee with no individual transaction costs.
- m) To note the temporary surcharge to be applied to Biffa waste collection services from 1<sup>st</sup> April 2026 – all noted the temporary surcharge surcharges that will be applied to the waste collection, which was by bin type per site, per visit of £10.00.

## 12. TO CONSIDER MATTERS RELATING TO PLANNING:

- a) SCC/0106/18MS/VOC2 - Proposal: Variation of condition 2 (Duration of Permission) of permission SCC/0106/18MSVOC. Retention of 2x double & 1x singular modular building units. Location: Thurston Community College, Norton Road- council to consider a response to this planning application noting that it will be determined by Suffolk County Council – it was noted that this was a variation of the original condition on the temporary structure in the grounds – proposal to extend for up to five years – council had no objections to the extension on the grounds that this was not extended beyond the five years.
- b) DC/23/02429 – to receive an update from the Clerk on the Legal Agreements (S106 and S111) signed relating to land at Barrells Green, land at Church View Meadow and land to the west of Sandpit Lane (New Green) – whilst these had been signed, the planning permission was still to be granted – issues had arisen over the maps that had been produced at the planning committee meeting (last minutes) and how they related to the wording of the signed and sealed S106 documents.

## 13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk –
  - Bollards off Barton Road – it was confirmed that this had been reported to Vistry and Suffolk Constabulary were aware.
- b) To receive items for information only from parish council appointed representatives on outside bodies/groups:
  - New Green – the Chair has stated that New Green were concerned about no communication regarding the rewinding area on New Green. It was confirmed that this had been communicated to the Chair previously. The Play Inspection report for the area outside of the Thurst Café had raised concerns and once again this had been communicated to New Green Trust.
  - Cavendish Hall – nothing to report apart from new vacuum cleaner had been purchased recently.
  - Library – chairs have arrived. AGM is 19<sup>th</sup> May.
  - Recreation Ground – the pavilion was actively being marketed.
- c) To receive reports from councillors on meetings attended and training events attended – Recreational, Sports and Leisure meeting of 15<sup>th</sup> April 2026 – a summary was provided of the meeting which had brought together those recreational and sports groups that were interested in expanding or having some sort of facility that would be available to be used by a variety of sports. The meeting had also included groups from outside of the village. Overall, it was acknowledged that land and its availability was an issue. Sites that had been mentioned and were being considered / put forward come with caveats for other use of land. The Council was aware that a balanced approach was required to ascertain that which was needed, the supply of what was needed and what could be supplied with the current constraints versus what is feasible. Delivery of land has to be advantageous in terms of equity and finance. The meeting had agreed that a proper dialogue to tease out the use was the best way to ascertain the next steps. The Chair and Clerk present at the meeting had indicated to all that the parish council would be amenable to sourcing professional assistance to guide the process. The Rugby club had appeared to be open to discussions over shared use of the current area.

## 14. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) To receive the reports of items actioned under delegated powers: vermin issue reported on school road; streetlights not working had been reported; ditching work along Meadow Lane had been commissioned.
- b) To note receipt of appreciation letters for donations received: Friends of Thurston Library for the council's contributions to the new chairs.

Signed.....

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- c) To receive items of correspondence for noting only – it was confirmed that all matters relating to the following had been previously circulated to councillors
- SALC News Bulletins
  - SALC – Training Bulletins
  - MARPA

#### 15. PARISH LIAISON MEETINGS:

- a) To receive the notes from the following parish liaison meetings:
- BDWH – 17<sup>th</sup> April 2026 – the Clerk had attended this meeting, and the following matters had been discussed:
    - Works on the highway (entrance to site) scheduled for January 2027 – 4 weeks with a full road closure for one week
    - Barton Road crossing not yet approved but the one for the Ixworth Road crossroads has got technical approval.
    - Works had begun on PROW footpath No. 1 – damage that had been caused by another contractor was in the process of being rectified.
    - Cedars Close – technical adviser has been on site and taken measurements. Outcome is that no action undertaken by BDWH had impacted the water table.
  - Persimmon Homes 22<sup>nd</sup> April 2026 – the RFO and Deputy Clerk had attended this meeting, and the following matters had been discussed:
    - Completions on target for July 2026
    - All remedial s278 finished.
    - TRO for speed limit will be updated once know – target was January 2027.
    - Discussion held over accessible equipment – Persimmon would investigate further and PC would be kept informed over timings for play equipment installation.
    - All failed tree planting had been replaced across the site
    - Dog Waster bin location on site had been agreed – RFO to cross charge once installed (two years)
    - Persimmon had raised issues with the proposed boundary treatment for the TCC planning application
    - PC encouraged to apply for a community champions grant.
    - Site signage – signs blocking site lines.

Generally, a discussion ensued over the developer signs that had accumulated at various junctions around the village – this had also been raised at the Annual Parish Meeting. The RFO requested that all such sightings be passed on to Officers and they would initiate discussions with the relevant developers for the signs to be lifted or even removed. Known issues were reported in relation to the signs for Michaelmas Court and the Suffolk Show signs at Pokeriage Corner and their obstruction in regard to sight lines.

- b) To confirm the dates of the next parish liaison meetings:
- Vistry Homes – 19<sup>th</sup> May 2026 (on site - Showroom) at 9.00am.
  - Bloor Homes – 10<sup>th</sup> June 2026 (on site) at 2.00pm.

#### 16. INFRASTRUCTURE MATTERS:

- a) For details of road closures over the coming months visit: [Causeway - one network](#) – all were reminded of the website for the details of upcoming road closures.

#### 17. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library, Norton Road

- a) Planning and Infrastructure Committee – 20<sup>th</sup> May 2026 commencing at 7.00pm.  
 b) Parish Council Meeting – 3<sup>rd</sup> June 2026 commencing at 7.00pm

18. CLOSURE OF THE MEETING – there being no other business the meeting was closed at 9.03pm.

Signed.....

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## Appendix A - Glossary of Common Abbreviations used

AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
CPT	Community Policing Team
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GA	Greater Anglia
GPoC	General Power of Competence
HMRC	His Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LGBCE	Local Government Boundary Commission for England
LGA	Local Government Association
LGR	Local Government Reorganisation
LHB	Locality Highways Budget
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NEAP	Neighbourhood Equipped Area for Play
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIIP	Parish Infrastructure Investment Plan
PROW	Public Rights of Way
RAAC	Reinforced Autoclaved Aerated Concrete
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SDR	Sensor Data Record
SID	Speed Indicator Device
SLA	Service Level Agreement
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TOR	Terms of Reference
TPO	Tree Preservation Order
TPS	Thurston Primary School
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisation

Signed.....

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**Appendix B - Accounts submitted for payment**

<b>Accounts approved for payment 6<sup>th</sup> May 2026</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
SHO Cleaning & Maintenance - Office cleaning	2888	Bacs	96.00	0.00	96.00
AWFM - Grounds Maintenance 1/12	2889	Bacs	1254.70	250.94	1505.64
Birketts - Legal Advice	2890	Bacs	876.00	175.20	1051.20
Thurston Village Hall – Hire of Cavendish Hall for APM	2891	Bacs	32.00	0.00	32.0
Gipping Press – May Newsletter	2892	Bacs	1420.00	0.00	1420.00
Leaon Bronw Arb Agri Contracting – tree work New Green	2893	Bacs	240.00	48.00	288.00
Pear Space – Website and domain name hosting	2894	Bacs	120.00	0.00	120.00
Rialtas – Financial Software Package	2895	Bacs	602.00	120.40	722.40
SALC – Annual Subscription	2896	Bacs	1166.92	0.00	1166.92
Select Seating – Office Chair	2897	Bacs	209.00	41.80	250.80
SLCC – Deputy Clerk Membership	2898	Bacs	253.00	0.00	253.00
Freethought – Microsoft Licence 365 Basic	2899	Bacs	87.40	17.48	104.88
Suffolk Wildlife Trust – Forest School taster day	2900	Bacs	200.00	0.00	200.00
SALC – Play Inspection Course	2901	Bacs	128.50	25.70	154.20
Village Ranger - Expenses	2902	Bacs	41.09	7.16	48.25

<b>Accounts paid since 1<sup>st</sup> April 2026</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
Salaries – April 2026	2865-2871	Bacs	10506.91	0.00	10506.91
New Green Trust – Office Suite Rent (April 26)	2872	SO	480.36	0.00	480.36
O2 – Mobile Phone – March – April 26 (Clerk's Phone)	2873	DD	11.20	2.20	13.20
BT – Pavilion Broadband March/April 26	2874	DD	40.95	8.19	49.14
Aerial Direct – Office broadband & phones Mar/Apr 26	2875	DD	84.69	16.94	101.63
O2 – Editor's/Deputy's/ Ranger Phone – Mar/Apr 26	2876	DD	33.00	6.60	39.60
Adobe Systems Software – Acrobat Pro	2877	CC	16.64	3.33	19.97
Culford Waste – skip to clear allotments	2878	CC	233.33	46.67	280.00
Amazon – secure password files	2879	CC	16.22	3.25	19.47
Amazon – weedkiller	2880	CC	11.64	2.33	13.97
Amazon – packaging tape	2881	CC	9.57	1.92	11.49
Amazon – stationery and Biodiversity Day equipment	2882	CC	32.15	6.43	38.58
Amazon – Pavilion cleaning products	2883	CC	14.66	2.93	17.59
Eurooffice – Stationery	2884	DC	228.23	45.65	273.88
Biffa – Waste for March	2885	DD	158.05	31.61	189.66
Unity Bank Charges – March 2026	2886	Chg	7.00	0.00	7.00
Eurooffice – Stationery	2887	DC	231.70	46.35	278.05

**Items paid following authorisation at meeting of 1<sup>st</sup> April 2026**

SHO Cleaning & Maintenance - Office cleaning	2850	Bacs	96.00	0.00	96.00
C Wright - Material Expenses March 2026	2851	Bacs	17.51	1.44	18.95
P Gladwell - Expenses Travel March 2026	2852	Bacs	18.00	0.0	18.00
L Greener - Expenses Travel February 2026	2853	Bacs	6.30	0.0	6.30
L Greener - Expenses Travel March 2026	2854	Bacs	7.43	0.00	7.43
Rachel Leggett - Stage one and two – NDP expenses	2855	Bacs	1175.60	0.00	1175.60
Arb-Agri Contracting – works at New Green	2856	Bacs	475.00	95.00	570.00
Ants Construction - Concrete pads and benches in situ	2857	Bacs	1700.00	340.00	2040.0
Suffolkcloud - Online forms – finalisation	2858	Bacs	100.00	0.00	100.00
Suffolk Wildlife Trust - Visit to Biodiversity Open Day	2859	Bacs	200.00	0.00	200.00
Gipping Press - April Newsletter	2860	Bacs	1388.00	0.00	1388.00
Kompan - Operational inspection – New Green	2861	Bacs	360.06	72.01	432.07
MARPA - Corporate membership	2862	Bacs	25.00	0.00	25.00
AWFM - Grounds Maintenance 1/12	2863	Bacs	1254.70	250.94	1505.64
Community Heartbeat – Annuia Support (2) – Year 3 of 5	2864	Bacs	330.00	66.00	396.00

Signed.....

Date: 3<sup>rd</sup> June 2026

**Receipts received since 1<sup>st</sup> March 2026**

	METHOD	NETT	VAT	TOTAL
Lloyds Bank – April Interest	Interest	195.92	0.00	195.92
Redwood Bank – April Interest	Interest	335.74	0.00	335.74
Newsletter adverts – renewals	Bacs	1082.50	0.00	1082.50
HMRC VAT Reclaim on behalf of the Recreation Ground Charity	Bacs	285.39	0.00	285.39
MSDC – Recycling Credits August 25 - January 26	Bacs	981.36	0.00	981.36
MSDC – Recycling Credits February 26 – January 28	Bacs	3058.00	0.00	3058.00
MSDC – Precept 1 of 1 2026-2027	Bacs	115,242.50	0.00	115,242.50
MSDC – CIL April 2026	Bacs	302,636.72	0.00	302,636.72

**Inter account transfers for the month of March**

Date of Transfer	Means	From Account	To Account	Amount Transferred	Reason for transfer
24.04.26	TRF	4092	1721	£115,242.50	Precept to maximise interest
24.04.26	TRF	4092	6154	£285.39	VAT reclaim – Recreation Ground Charity

Signed.....

Date: 3<sup>rd</sup> June 2026