

## THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 1<sup>st</sup> April 2026 in the Community Library, Norton Road, Thurston which commenced at 7.00pm.

**Present:** Cllrs. Dashper (in the Chair), Allen, Balaam, Gerrish, Millest, Morris, Rainbow, Smith and West.

Also in attendance: District Cllr. Richardson Mrs Waples, Clerk and Mrs Gladwell, Deputy Clerk and Mrs. Border (Proper Officer and Clerk to the Council post 5<sup>th</sup> May 2026) and one member of the public.

1. **OPENING OF THE MEETING** – the Chair formally opened the meeting at 7.00pm and the Protocol adopted by the Parish Council for reporting at Parish Council Meetings was read out by the Chair. A copy of the Protocol can be downloaded from the website: <https://thurstonparishcouncil.gov.uk/thurston-parish-council/policies-procedures-and-strategy/>
2. **APOLOGIES** –
  - a) Council to receive apologies for absence – verified apologies for absence were received from Cllrs. Bond, Marsh and Moy.
  - b) Council to consent to accept apologies received - **Council resolved to accept the apologies submitted.** Council also noted the submission of apologies from County Cllr. Otton, District Cllr. Bradbury and PCSO Brown.
3. **DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50** –
  - a) To receive declarations of disclosable pecuniary interests; other registerable and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – there were no interests declared for the meeting.
  - b) To receive notification of gifts or hospitality exceeding £50 – there were none submitted.
  - c) To note the determination of requests for dispensations in accordance with Council’s Dispensation Policy – there were none to be reported as having been determined.
4. **MINUTES OF THE FOLLOWING MEETINGS: (all as previously circulated):**
  - a) To receive and approve the minutes of the following meeting:  
Meeting of 4<sup>th</sup> March 2026 – **it was resolved to approve the minutes as previously circulated and to give consent for the Chair to sign the minutes after the meeting as a true and accurate record of the proceedings that took place outside of the meeting, aif.**
5. **PUBLIC FORUM:** *at the direction of the Chair, matters will either be responded to or deferred for further discussion and/or debate.*
  - a) To receive comments from members of the public on the agenda submitted – there were none submitted.
  - b) To receive comments from members of the public on matters relating to Thurston – ditch down Meadow Lane – soil deposited and now being used as an unofficial footpath. The ditch has become very shallow and given that it takes the surface water from New Green there is likely to be a problem – requirement for there to be free flow. Accumulated debris is a significant issue. *The Chair agreed that this matter would be explored further.*
6. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
  - Report from County Councillor Penny Otton – the written report was taken as read.
  - Report from District Cllr. Harry Richardson – the written report was taken as read. The following matters were brought to the attention of the meeting:
    - TCC Planning – 10 weeks is the target time for determination.
    - Ixworth Road – remedial work to Cedars Close – issue with flooding. *The Clerk agreed to pass over contact details to Cllr. Richardson for BDWH to provide an update on this matter.*

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- LGR – Thurston Ward would become part of Western Suffolk – council tax harmonisation across all the councils from 2028.
- Refuse collection still needs to be addressed as West Suffolk retains the two weekly bin cycle.
- Planning – what does this mean for the Local Plan – Option 1 - MSDC continue with its progress on the Draft JLP or Option 2 – MSDC cease work on the current local plan and then new local plans are produced based on the new local authorities. This will be for the District Councils to decide but there was a preference for option 2. Implications as to growth – unknown.
- CIL – NCIL untouched and s106 linked to the developments remain.
- CIL – District – will this be transferred over – unknown how - via population numbers or via growth numbers.
- New warding arrangements for the new authority – 66 councillors across Western Suffolk with the aim of have a population 2500-3000 electors. Parish of Thurston would be its own unitary ward. Elected for a first 5-year term effective May 2027 – 2032 and then a 4-year term.
- For 11 months Thurston will have four councillors; shadow councillor, county councillor and two district councillors.
- Statutory change order will set the legal parameters as to how the districts will be drawn up and function.

*Cllr. Richardson and the member of public left the meeting at this point in the agenda.*

## 7. POLICE MATTERS

- a) To receive a report from PCSO Brown, the match funded PCSO from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston – the written report from PCSO 3362 Brown covering the month of March 2026 was circulated to all Councillors. There were twenty-five crimes recorded in the area for the month of March. During the last month work PCSO Brown has been engaged with several partner agencies working in the area on issues being raised for anti-social behaviour; worked in and around the area identifying suspects for thefts and assaults as well as worked with both schools in relation to several issues being raised not only by problematic students but parents as well. He has also been used in Bury St Edmunds due to a major investigation (Attempted Murder) for house-to-house enquiries.
- b) To consider matters for referral to Stowmarket CPT – there were no matters for onward referral.

## 8. STATUTORY BUSINESS:

- a) To note the appointment of Proper Officer and Clerk to the Parish Council from 5<sup>th</sup> May 2026 – all noted the appointment of Mrs Laura Border as the Proper Officer and Clerk to the Parish Council and a warm welcome was extended to Mrs Laura Border.
- b) To ratify the appointment of Mrs Victoria Waples as the Responsible Financial Officer (s151 Officer) to the Parish Council – **it was resolved that the appointment be so ratified.** All noted that amendments would be made to the Clerk/RFO's current contract to ensure continuous employment without a break in service.
- c) To ratify the agreement for Mrs Waples to provide assistance and in-house training to the Proper Officer and Clerk to the Parish Council during their probation period – **it was resolved that the RFO/retiring Clerk be appointed to provide this service.**
- d) To ratify the agreement for Mrs Victoria Waples to provide assistance to the Council in terms of the Neighbourhood Development Plan review and associated planning matters relating to Thurston – **it was resolved that the RFO/retiring Clerk be appointed to provide this service.**
- e) To receive the revised IT Policy following amendments to email provision (IT Policy) – **it was resolved to adopt the amended policy which merely provided updates on councillor and staff email addresses.**
- f) In light of a and b above, to note that the Clerk has revised the data audits undertaken to identify personal data held and how it is used and processed lawfully (these include GDPR Data Impact Assessments, Data Protection Risk Register and Risk Assessments of Data held) – the meeting noted the updated documents as mentioned. A Data Impact Assessment had been completed following the two recent rounds of recruitment for the role of Proper Officer and Parish Clerk and the Clerk had ensured all relevant data was secured and, where relevant, had been disposed of in accordance with the adopted

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Data Retention and Disposal Policies. The recent Data Audit had identified areas that required improving and relevant training would be used to reinforce good practice.

- g) To note details of the Election for Councillors to the Wards in Mid Suffolk (including Thedwastre South). If the election is to be contested the poll will take place on Thursday 7<sup>th</sup> May 2026 between the hours of 7.00am and 10.00pm – all noted the election date and the final dates for nominations; registrations to vote and dates of postal and proxy votes.
- h) BMSDC Local Government Reorganisation decision: Three Councils for Suffolk – all noted the communication on this matter from the CEO and Leader of the Council.

#### 9. TO RECEIVE REPORTS FROM THE FOLLOWING COMMITTEE(S):

- a) Environment and Biodiversity Committee Meeting – draft minutes and report from 25<sup>th</sup> March 2026 – tree warden position was still to be filled, and this would require more discussion prior to a recommendation being made. Thermal imaging had been completed, and thanks were given to Cllr. Bond, Marsh and West for undertaking the thermal imaging. Thirteen residents' properties had been surveyed. Recent visits to woodland in other villages with a pond in the centre had shown that the ponds had been fenced off with access discouraged – the area on Vistry land to be transferred to the parish council would need to be assessed to ascertain whether this was needed prior to hand over. Links had been forged with local Forest Schools. Ongoing consideration as to planting in areas of the Recreation Ground and New Green. Wildflower seeds will be sown in certain areas on Heath Road and New Green – this will be under a managed system. Costings being looked at for the Entrance Gates and planting at village gates. Promotion of Biodiversity by the newsletter, website and other media.
- b) Open Spaces and Leisure Committee Meeting – draft minutes and report from 25<sup>th</sup> March 2026 – design competition for renewal of the Dog Control signs throughout the village – winner to be awarded with a small prize and a signed certificate from the Chair of the PC. The new signs would be erected over the coming months once purchased. The committee had undertaken a visit to Lawshall Woodland and Lukeswood in Elmswell to investigate how these areas were managed. New picnic benches had been installed on New Green. 3-year goals were being progressed.
- c) Planning and Infrastructure committee meeting - draft minutes and report from the meeting of 18<sup>th</sup> March 2026 were received. Minor applications were considered as well as NDP review of sites submission under BMSDC 's Call for Sites.
- d) Biodiversity Open Day Working Group - to receive an update from the meeting held on 27<sup>th</sup> March 2026 – confirmed attendees were discussed along with an update on the Bird Box project. Scouts were also involved and would be making their own boxes. Events to take place on the day: photography workshops along with the launch of a photograph competition; nature hunt (and wildlife stall); decoration of bird boxes. Confirmed as attending were Lukeswood Volunteer Group, Thurston Hedgehog group, Suffolk Wildlife Trust; MSDC Biodiversity Team. Others were in the process of confirming attendance. The parish council would also be manning a Biodiversity Action Plan stall displaying the action plan and upcoming projects. All were reminded that assistance would be required on the day to advertise the Biodiversity Action Plan and use the day for feedback.

#### 10. TO CONSIDER MATTERS RELATING TO THE PARISH OF THURSTON:

- a) To consider the upcoming changes affecting recycling in the area and the impact on the Recycling Centre in Thurston – with reference to the paper submitted by the Clerk and noting the changes to kerbside collection, it was **resolved that the centre would be locked as of 1<sup>st</sup> June and not use from then onwards as it would become a dumping ground and create an issue for maintenance and clearance for the New Green Centre.** It was agreed that signs should be erected to advise of the upcoming closure. A decision will also need to be made as to the future of the recycling centre once the plans for New Green are fully explored.
- b) To receive commentary on the grounds maintenance contract and work carried out to date – an update was given on the new contractor in relation to works carried out to New Green and St Peter's. In both cases the work carried out had been well received and in particular that on the lower churchyard. Future visits to the churchyard would focus on the Remembrance Gardens and further works to the lower churchyard. It was noted that there is a work to get some areas back under control so these will be

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phased in during the growing season. The first few visits to New Green had involved maintenance to the shrubs and hedges and whilst it would take a few visits to get the New Green Centre surrounds up to standard, a good start had been made.

#### 11. TO CONSIDER MATTERS RELATING TO PLANNING:

- a) Thurston NDP Review – to receive a summary of the draft site assessments with the Professional Advisor and Statutory Consultee discussions – engagement with the consultants around the site assessments as identified in the most recent call for sites, additional sites had been put forward with a couple being quite significant. Aim was to work through with local knowledge and constraints within the planning process. Statutory consultees have been consulted on certain sites and feedback will be included in the data being compiled to allow the parish council to make an informed response to any consultation that is forthcoming.
- b) To note that there will be a meeting on 15<sup>th</sup> April 2026 at 5.00pm to commence discussions over future sport and leisure facilities in the village of Thurston with interested stakeholders – the meeting was advised that an agenda had been issued and that the aim of the meeting was to ascertain and establish the overall requirements for sports and recreational provision in the parish and to scope out what facilities might be required whether for joint or shared use.
- c) DC/26/01037 – Full Planning Application - Redevelopment of Thurston Community College to include demolition of the existing school buildings and construction of a new school building, including sports hall, provision of new playing fields and multi-use games areas, and associated car and cycle parking, access and landscaping. Location: Thurston Community College, Norton Road – having reviewed the submitted plans the following concerns / comments were raised:
- Felt like a steam rolling process.
  - Consultation has not been open and transparent.
  - Urban scene made to fit the space.
  - Lack of effort to ascertain what is wanted and expected by the village.
  - Why have different sites not been reviewed – closed approach.
  - Three storey issue - whilst a smaller footprint has been secured the height is of concern.
  - Impact will be had in terms of palette, materials, massing
  - University style building inappropriate in terms of landscape, heritage, residential amenity and visual amenity impacts.
  - Cycling supposition has not been thought out in terms of road topography and alignment.
  - Lack of pavements throughout the village will impact on road hierarchy and safety.
  - Highways issue – traffic management – Ixworth Road – far too narrow, road hierarchy will not satisfy the extended use by coaches.
  - Parking spaces – adds to 189, cycle spaces 144 bicycles and fifty-four space. To satisfy the need should be 1,332 cycle spaces below two hundred is under provision.
  - Highway Travel Plan – fails to mention that there is already more than one entrance to the site.
  - Lack of consideration for future growth.
  - Is there to be the loss of theatre – new hall for 350?
  - Car park – conflict within the car park of moving vehicles as there is only one entrance.
- Positive comments:
- Space is being retain
  - Possibility that the library can be expanded
  - Refurbishment of what is deemed to be an old school – necessary part of the infrastructure.
- Whilst all agreed that the school is time served and not fit for purpose, given the concerns above the parish council **resolved that the application in front of it was not supported in its current state**. The Clerk was requested to submit the parish council's formal objection to the LPA by 10<sup>th</sup> April 2025.
- d) DC/23/02429 – to receive an update from the Clerk on the Legal Agreements (S106 and S111) to be signed relating to land at Barrells Green, land at Church View Meadow and land to the west of Sandpit Lane (New Green) - authorisation to complete this matter was bi awaited from the Chief Planner at Mid Suffolk DC. Once that was hand the solicitor would be able to set out timescales. All noted that engrossment version of the agreements will be uploaded onto the MSDCs website. Case law required this

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(per Article 40(3) of the Town and Country Planning (Development Management Procedure) (England) Order 2015, as required following the cases of Greenfields (IOW) Limited v Isle of Wight Council [2025] EWCA Civ 488 and R (Chidswell Action Group) v Kirkless Council [2025] EWHC 2256 (Admin)).

- e) To note NALC's position on government plans to reduce private management of estate amenities – the meeting noted that ANALC had backed plans to reduce the prevalence of private management arrangements for housing estate with concerns about the impact on community facilities and local accountability being raised. Concern was especially raised about the long-term management of community facilities, and it was argued that these would be better placed with local authorities.

## 12. TO CONSIDER MATTERS RELATING TO FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (Paper 1 – 04.03.26) - the items awaiting payment were verified and explanations given where appropriate. It was **resolved that council approve those items as submitted under Paper 1 and as detailed in Appendix B, for payment.**
- b) To note the accounts paid since the last meeting (Paper 2 – 01.04.26) - the meeting **resolved to retrospectively approve those payments that had been made away from the meeting as detailed under Paper 2 as seen in Appendix B.**
- c) To note receipts allocated since the last meeting (Paper 3 – 01.04.26) - Council noted the receipt of monies received as identified at Appendix B. Council also noted the inter account transfers for the month of March.
- d) To receive the bank reconciliation for the period ending 31<sup>st</sup> March 2026 (Paper 4 – 01.04.26) - all noted the confirmed bank balances of £825,720.34 across all accounts held in the name of the Parish Council at the end of January 2026. Cllr. Balaam confirmed that he had reviewed the statement of accounts for the month of March and there were no matters of concern.
- e) To receive the statement of accounts for the period ending 31<sup>st</sup> March 2026 (Paper 5 – 01.04.26) - the meeting received the statement of accounts for the period ending 31<sup>st</sup> March 2026 in the sum of £825,720 noting General Reserves stood at £522, General Contingency Reserves stood at £54,405 and Earmarked Reserves stood at £774,574. These were subject to year-end adjustments as council reported on an income and expenditure basis.
- f) To note the CIL report for April 2026 including nominal sums for potential CIL expenditure for the coming year and receipts received (Paper 6 – 01.04.26 & Paper 6A - CIL Funds) - Council noted the paper submitted showed receipts for the year at £691,330 with expenditure in the sum of £77,028 incurred to date. Committed expenditure was noted as £41,221. The meeting was reminded of the potential CIL monies due to be paid over to the council in April 2026, which were currently £302,637 (01.04.2026).
- g) Council to consider the granting of approval to incur the costs (£51.50 for 2026-27) of emptying a dog waste bin by the new kissing gate that is to be installed along Footpath No. 7 by Suffolk County Council – it was **resolved that council had no issue with accepting the costs, provided access could be gained for its emptying.**
- h) To note price amendments to the O2 Business Contract covering the council provided mobile phones – all noted the price increase from 1<sup>st</sup> April from £34.00 to £35.50 for the four sims under contract.  
*Post agenda being served*
- i) To note price amendments to the Aerial Direct Contract covering the office phone and internet – the meeting noted the increase of 3.8% RPI that would be applied to the contract covering the Office phone and broadband in accordance with the contract signed.

## 13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk –
- Speed of agricultural vehicles travelling along the road – size and speed.
  - Damage to hedgerow on Thurston Grove.
- b) To receive items for information only from parish council appointed representatives on outside bodies/groups:
- New Green – 150 new chairs; toilet refurbishment – project manager appointed to review costings and scope; flooring works to commence in August.
  - Cavendish Hall – bookings are consistent; new treasurer in place.

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- Library – meeting was held; chairs should be arriving soon. Events for the forthcoming months mentioned. AGM due in May. Concerns had been raised over the future of libraries given the impact of LGR.
  - Recreation Ground – problems with showers – pressure to be turned down, curtains lowered; strip to be implemented to hinder progress. Users are adhering to the hiring conditions. Struggling with new hirers.
- c) To receive reports from councillors on meetings attended and training events attended –  
Cllr. Rainbow reported that he and Cllr. West had attended the new Community Rail Partnership for the Ipswich to Cambridge/Soham line inaugural stakeholder meeting and launch at the New Green Centre in Thurston on 31 March 2026. The line (Ipswich to Cambridge/Soham) would be called the St Edmund's Line. The main aim was to come together to improve the use of rail (promotion of sustainable and healthy travel); provide a voice for the community; bring communities together and support opportunities for social and economic development. It was hoped that this might include having an input into the future of the Station building.

**14. CLERK'S REPORT** – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) To receive the reports of items actioned under delegated powers:
- TRIN – it was reported that the Council's legal team had checked in with the legal team acting on behalf of the TRIN Trustees, but they were still waiting for a substantive response from the Charity Commission.
- Lights at Ixworth Road – Persimmon Homes had confirmed that they were aware that the electrical feed to the following lights had been damaged: LP2, LP3, LP5, LP11, LP12, LP16. This has been passed to their contractors who had investigated the area late March and were reviewing as to the next steps.
- College Park bus stop signs – it was confirmed that the fixings for the bus stops had been received to the site and would be fitted by the end of that week.
- b) To note receipt of appreciation letters for donations received: Lighthouse Women's Aid; Tiny Toes Toddler Group; Citizens Advice Bureau – Mid Suffolk and West Suffolk and Suffolk Accident Rescue Services.
- c) To receive items of correspondence for noting only – it was confirmed that all matters relating to the following had been previously circulated to councillors
- SALC News Bulletins
  - SALC – Training Bulletins
  - MARPA

**15. TO CONFIRM THE DATES OF PARISH LIAISON MEETINGS:**

- a) To receive the notes from the following parish liaison meetings:
- Vistry Homes – 6<sup>th</sup> March 2026 – hedge planting at front of the site in contravention of the landscape design – nonmaterial amendment was withdrawn. Acknowledged that replacing dead trees had not been done but would be carried out by the end of Spring. Site office to be moved so that progress can be made on the bungalows. No interest in self-build plots. Tree survey carried out – recommendation to carry out work to one tree and to fence the access to the eastern side of the woodland due to the stream with suggestions that this area be left for nature to take over.  
Timescale for offering the woodland and play equipment the parish council could be Summer 2026.  
EV Charge points – the public points had not been commissioned as there was now a need to separate the feeds and install two separate ones as opposed to a twin.  
School pick up and drop off complaints still being received.
  - Bloor Homes – 11<sup>th</sup> March 2026 – light along Beyton Road will be fixed once remedial s278 works are undertaken – expected late Spring. Selling has picked up with occupation listed as twenty-three. Expectation that occupancy would reach thirty-three by end of March and 61 by end of June. Social plots of 2-bedroom properties had not been accepted by the Housing Associations and there was an expectation that these might now be offered as Affordable Housing at a rate pitched below market value. Certain criteria will be applied within the parameters of affordable housing. Access from woodland on New Road (part of Rougham Estate) will be reviewed over the coming months as this area of the site is built out. Expectation is that there will be more robust measures deployed. Engineering discussions are

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ongoing in relation to the drainage issues along Mount Road, Thurston. Play equipment is expected to be installed Winter 2027 – Spring 2028. Full circular footpath will only be open once south of site es completed and EV charging will be installed at 100<sup>th</sup> private occupation.

- b) To confirm the dates of the next parish liaison meetings:
- BDWH – 17<sup>th</sup> April 2026 (on site) at 1.00pm
  - Persimmon Homes – 22<sup>nd</sup> April 2026 (on site-Showroom) at 10.30am.
  - Vistry Homes – 1<sup>st</sup> May 2026 (on site-Showroom) at 9.30am.
  - Bloor Homes – 10<sup>th</sup> June 2026 (on site) at 2.00pm.

**16. INFRASTRUCTURE MATTERS:**

- a) For details of road closures over the coming months visit: [Causeway - one network](#) – all were reminded of the website for the details of upcoming road closures.

**17. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library, Norton Road**

- a) Planning and Infrastructure Committee – 15<sup>th</sup> April 2026 commencing at 7.30pm.
- b) Annual Parish Meeting – 16<sup>th</sup> April 2026 commencing at 7.30pm in the Cavendish Hall.
- c) Environment and Biodiversity Committee – 29<sup>th</sup> April 2026 commencing at 6.00pm
- d) Open Spaces and Leisure Committee – 29<sup>th</sup> April 2026 commencing at 8.00pm
- e) Annual Council Meeting – 6<sup>th</sup> May commencing at 7.00pm.
- f) Annual Recreation Ground Trust Meeting – 6<sup>th</sup> May commencing at 9.15pm

**18. PART II – TO RESOLVE THAT UNDER THE PUBLIC BODIES (ADMISISON TO MEETINGS) ACT 1960, THE PUBLIC BE EXCLUDED FROM THE MEETING DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED – Council resolved to go into camera for the following items on the grounds that matters relating are commercially sensitive interests.**

- a) To discuss further the request to site an Inpost Locker in the front car park of the New Green Centre following receipt of commentary from the Crime Out Officer – with reference to the parish submitted by the Clerk containing a summary of the commentary from the Crime Out Officer, the meeting **resolved that it was not supportive of the installation of the Inpost Locker to the front of the New Green Centre adjacent to the car park as it was not a suitable safe place.** It was acknowledged that the council had a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of any of its decisions. This would be communicated to the Chair and Vice-Chair of the New Green Community Trust. The Clerk would also communicate an update on the engrossed legal agreements in relation to DC/23/02429 and the imminent change of ownership status of New Green Open Space and Centre. Following further discussion in relation to the way the front border had been recently cleared, it was **resolved to request that the border be reinstated with a suitable species.**

**19. CLOSURE OF THE MEETING** – there being no other business the meeting was closed at 9.40pm.

## Appendix A - Glossary of Common Abbreviations used

AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
CPT	Community Policing Team
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GA	Greater Anglia
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LGBCE	Local Government Boundary Commission for England
LGA	Local Government Association
LGR	Local Government Reorganisation
LHB	Locality Highways Budget
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NEAP	Neighbourhood Equipped Area for Play
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIIP	Parish Infrastructure Investment Plan
PROW	Public Rights of Way
RAAC	Reinforced Autoclaved Aerated Concrete
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SDR	Sensor Data Record
SID	Speed Indicator Device
SLA	Service Level Agreement
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TOR	Terms of Reference
TPO	Tree Preservation Order
TPS	Thurston Primary School
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisation

Signed.....

Date: 1<sup>st</sup> April 2026

**Appendix B - Accounts submitted for payment**

<b>Accounts approved for payment 1<sup>st</sup> April 2026</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
SHO Cleaning & Maintenance - Office cleaning	2850	Bacs	96.00	0.00	96.00
C Wright - Material Expenses March 2026	2851	Bacs	17.51	1.44	18.95
P Gladwell - Expenses Travel March 2026	2852	Bacs	18.00	0.0	18.00
L Greener - Expenses Travel February 2026	2853	Bacs	6.30	0.0	6.30
L Greener - Expenses Travel March 2026	2854	Bacs	7.43	0.00	7.43
Rachel Leggett - Stage one and stage two – NDP expenses	2855	Bacs	1175.60	0.00	1175.60
Leon Brown Arb-Agri Contracting - Tree Work New Green Car Park & path	2856	Bacs	475.00	95.00	570.00
Ants Construction - Concrete pads and benches in situ	2857	Bacs	1700.00	340.00	2040.0
Suffolkcloud - Online forms – finalisation	2858	Bacs	100.00	0.00	100.00
Suffolk Wildlife Trust - Visit to Biodiversity Open Day	2859	Bacs	200.00	0.00	200.00
Gipping Press - April Newsletter	2860	Bacs	1388.00	0.00	1388.00
Kompan - Operational inspection – New Green	2861	Bacs	360.06	72.01	432.07
MARPA - Corporate membership	2862	Bacs	25.00	0.00	25.00
AWFM - Grounds Maintenance 1/12	2863	Bacs	1254.70	250.94	1505.64
Community Heartbeat - Annual Support (x2) Year 3 of 5.	2864	Bacs	330.00	66.00	396.00

<b>Accounts paid since 1<sup>st</sup> March 2026</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
New Green Trust – Office Suite Rent (March 26)	2815	SO	480.36	0.00	480.36
Biffa – Waste Services	2816	DD	134.04	26.81	160.85
Lloyds Bank – February Service Charges	2817	CHG	8.50	0.00	8.50
O2 – Mobile Phone – February 26 (Clerk’s Phone)	2818	DD	11.20	2.20	13.20
BT – Pavilion Broadband February/March 26	2819	DD	40.95	8.19	49.14
Thurston Recreation Ground Account – Hire of pavilion	2820	TRF	68.00	0.00	68.00
Aerial Direct – Office broadband and phones February 26	2821	DD	84.69	16.94	101.63
O2 – Editor’s/Deputy’s/ Ranger Phone – Feb/Mar 26	2822	DD	33.00	6.60	39.60
Adobe Systems Software – Acrobat Pro	2823	CC	16.64	3.33	19.97
Amazon – Bags for Karcher cleaner	2824	CC	11.93	2.39	14.32
Amazon – Karcher wet and dry cleaner	2825	CC	267.62	53.52	321.14
Amazon – Ink cartirdges	2826	CC	13.32	2.67	15.99
Amazon – Cleansing wipes (Pavilion) and highlighters	2827	CC	10.62	2.13	12.75
Amazon – CIF Cleaner (Pavilion)	2828	CC	8.66	1.73	10.39
Amazon – Safety Shoes	2829	CC	38.32	7.67	45.99
Unity Bank Charges – February 2026	2830	Chg	7.35	0.00	7.35
Huws Gray – materials for Biodiversity Day – Scouts	2831	Bacs	58.00	11.60	69.60
Huws Gray – materials for biodiversity Day – Scouts	2832	Bacs	299.52	59.90	359.42
St Peter’s PCC – Tiny Toes Grant	2833	Bacs	288.00	0.00	288.00
AJ Gallagher Insurance – Cyber Insurance	2834	Bacs	572.64	0.00	572.64
Salaries – March 2026	2835-2841	Bacs	9990.18	0.00	9990.18
Arco – Boots for Litter Picker	2842	DC	53.33	10.66	63.99
Anglian Water – Allotment Water	2843	DD	31.61	0.00	31.61
Biffa Waste – February 2026	2844	DD	114.45	22.89	137.34
New Green Community Centre – Recycling Credits	2845	Bacs	981.36	0.00	981.36
SCC – Street lighting contract	2846	Bacs	4160.71	832.14	4992.85
Compass Point – NDP – work to date	2847	Bacs	986.00	0.00	986.00
Lloyds Bank – Charges	2848	Chg	8.50	0.00	8.50
Unity Bank – Charges	2849	Chg	8.05	0.00	8.05

**Items paid following authorisation at meeting of 4<sup>th</sup> March 2026**

SHO Cleaning & Maintenance - Office cleaning	2804	Bacs	96.00	0.00	96.00
AJP Plumbing – allotment works	2805	Bacs	130.00	0.00	130.00
EML – investigation of PEN fault	2806	Bacs	382.50	76.50	459.00

Signed.....

Date: 6<sup>th</sup> May 2026

Gipping Press – March newsletter	2807	Bacs	1379.00	0.00	1379.00
Hutchinson Market Sales – advert for Clerk role	2808	Bacs	136.80	27.36	164.16
Kompan – swing sets for play areas	2809	Bacs	2640.31	528.06	3168.37
Suffolk cloud – website accessibility report	2810	Bacs	70.00	0.00	70.00
Deputy Clerk – Expenses	2811	Bacs	12.60	0.00	12.60
Village Ranger – Expenses	2812	Bacs	40.31	6.54	46.85
Clerk – Expenses	2813	Bacs	35.11	3.57	38.68
Suffolk County Council – advert for Clerk role	2814	Bacs	249.00	49.80	298.80

**Receipts received since 1<sup>st</sup> March 2026**

	METHOD	NETT	VAT	TOTAL
Lloyds Bank – March Interest	Interest	176.52	0.00	176.52
Redwood Bank – March Interest	Interest	367.79	0.00	367.79
Lloyds – Interest – 6-month investment	Interest	944.18	0.00	944.18
Unity Trust – Quarterly Interest	Interest	271.04	0.00	271.04
Newsletter adverts – renewals	Bacs	715.00	Nil	715.00
EWS Property Management – bin Thurston Park emptying	Bacs	28.27	0.00	28.27
MSDC – Recycling Credits August 25 – Jan 26	Bacs	981.36	0.00	981.36
Donations to the Biodiversity Open Day Event	Bacs	225.00	0.00	225.00

**Inter account transfers for the month of March**

Date of Transfer	Means	From Account	To Account	Amount Transferred	Reason for transfer
05.03.26	TRF	22358004LS	1721	£85,000.00	End of term (05.03.26)
05.03.26	TRF	1721	23036948LS	£85,000.00	New fixed term deposit (ends 07.09.26)

Signed.....

Date: 6<sup>th</sup> May 2026