THURSTON PARISH COUNCIL
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Thurston Parish Council Meeting Summons

The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend a Council Meeting on **Wednesday 4 November 2026 commencing at 7pm** in THURSTON LIBRARY, NORTON ROAD, THURSTON, IP31 3PB.

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. The meeting is held in accessible premises. All agendas, reports, minutes and background papers in relation to this meeting can be viewed on the parish council's website

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Recording at meetings

Members of the Council, the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming).

Agenda

Item	Detail
1.	Chair to open the meeting with statement at 7pm
2.	Apologies a) Council to receive apologies for absence b) Council to consent to accept apologies received
3.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion b) To receive notification of gifts of hospitality exceeding £50 c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy
4.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting (all as previously circulated): 7 October 2026
5.	Reports for information – to receive the following reports as submitted by: a) County Councillor, Matt Bentley b) District Councillors, David Bradbury and Harry Richardson

Item	Detail
6.	Police Matters a) To receive a report from PCSO Matt Brown from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston for the month of October 2026 b) To consider matters for referral to Stowmarket CPT
7.	Public Forum Members of the public are invited to address the council on matters related to the business of the meeting. At the discretion of the Chair, matters raised may be responded to immediately or deferred for consideration at a subsequent meeting. The total time allocated for the Public Forum shall not exceed 15 minutes and individual speakers are limited to three minutes each, unless otherwise directed by the Chair. a) To receive comments from members of the public on the agenda submitted b) To receive comments from members of the public on matters relating to Thurston
8.	Statutory Business a) To receive and consider nominations from three candidates for co-option to the Parish Council to fill one casual council vacancy b) To consider and approve the appointment of Councillors to fill the current vacancies on council committees, as follows: i. Two vacancies on the Emergency Planning Committee ii. One vacancy on the Environment and Biodiversity Committee iii. One vacancy on the Policy and Resources Committee
9.	To receive reports from the following Committee (s): a) Planning and Infrastructure committee meeting - draft minutes and report from 21 October 2026 b) Emergency Planning Committee meeting – draft minutes and report from 28 October
10.	To consider matters relating to planning: a) To receive the Babergh and Mid Suffolk Strategic Housing and Economic Land Availability Assessment (SHELAA) - October 2026 b) To receive the slides from the Mid Suffolk Town and Parish Council Briefing of 19 October 2026 c) To receive the notes from SALC Planning Briefing of 19th October 2026 for NPPF Update. d) To receive an update on the preliminary work for compliance with conditions as laid out under DC/23/02429 Manor View Nature Reserve e) To receive an update on the preliminary work for compliance with conditions as laid out under DC/23/02429 Barrell's Green Open Space f) To receive an update on the work being undertaken by the consultant for Leisure and Recreational Facilities
11.	Community matters a) To receive and consider Cllr Millest's report on the proposed investigation into Parish Council involvement in the management of open spaces on new developments and determine approval of a working group to investigate the feasibility, benefits, risks and sustainability of such a proposal b) To receive an update on the creation of the Bridleway Barton Road to Heath Road c) To receive an update on the creation of the new footway and crossing on Thurston Road linking to the new permissive path leading to Rougham d) To receive an update on Thurston Station Project by Network Rail

Item	Detail
12.	To consider matters relating to Finance: a) To approve the accounts awaiting payment including those coming forth (Paper 1) b) To note the accounts paid since the last meeting (Paper 2) c) To note receipts allocated since the last meeting (Paper 3) d) To receive the bank reconciliation for the period ending 31 October 2026 (Paper 4) e) To receive the statement of accounts for the period ending 31 October 2026 (Paper 5) f) To note the CIL report for the period April to October 2026 (including nominal sums for potential CIL expenditure for the coming year and receipts received (Paper 6) g) To receive the Internal Control Review Report for the second quarter of the financial year 2026-2027 (Paper 7) h) To receive an update on the PHP security vulnerabilities and the action taken by Pear Space Ltd (website and email host) and Rialtas (Financial software host) i) To consider a request from County Councillor Matt Bentley for the Parish Council to contribute towards cost of proposed dropped kerb improvements on Beyton Road, outside Cracknell's Garage, and to agree any contribution
13.	Councillor Reports: a) To report village matters of concern to the Clerk b) To receive items for information only from parish council appointed representatives on outside bodies / groups c) To receive reports from councillors on meetings and training events attended d) Councillor to review the training bulletins as circulated and to advise the Clerk of items of interest
14.	Officers' Reports – to receive and consider information from Council's Officers and in particular: a) To receive the reports of items actioned under delegated powers b) To receive items of correspondence for noting only and in particular: i Mid Suffolk Town and Parish Council Briefing Notes for October 2026
15.	Parish Liaison Meetings - a) To receive the notes from the following parish liaison meetings: i Barrett David Wilson Homes, 13 October 2026 b) To confirm date of future parish liaison meetings: i Vistry – Friday 20 (tbc) November, 9am, on site ii Barrett David Wilson Homes, date tbc but likely December 2026, 1.00pm on site
16.	Infrastructure Highway Matters: For details of future road closures visit: One.Network road closures website
17.	Date of next meeting (s) to be held at Thurston Library: a) Policy and Resources Committee, 18 November 6pm b) Planning and Infrastructure Committee, 18 November 7.30pm c) Environment and Biodiversity Committee, 25 November 6pm d) Open Space and Leisure Committee, 25 November 8pm

Item	Detail
18.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed : a) **Tree Warden probationary period review and permanent appointment -** To receive an update on the progress and performance of the Tree Warden during their probationary period and consider the recommendation regarding confirmation of the appointment on a permanent basis b) To note that the Clerk has successfully completed her probation period and to consider the recommendations contained within the report as submitted by the Line Manager. c) To note the staff performance review as outlined in the paper submitted and to consider the recommendations contained within the report as submitted by the Line Manager. d) To note amendments to the RFO contract post November 2026.
19.	Close of the meeting expected on or before 9.15pm

Laura Border
Proper Officer and Clerk to the Parish Council
28 October 2026