

THURSTON PARISH COUNCIL

Parish Council

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Thurston Parish Council Meeting Summons

The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend a Council Meeting on Wednesday 2 September 2026 commencing at 7.00pm in **THURSTON LIBRARY, NORTON ROAD, THURSTON, IP31 3PB.**

Meetings and the public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. The meeting is held in accessible premises. [All agendas, reports, minutes and background papers in relation to this meeting can be viewed on the parish council's website](#)

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Recording at meetings

Members of the Council, the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming).

Agenda

Item	Detail	Time
1.	Opening including Statement	7.00
2.	Apologies a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.02
3.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion b) To receive notification of gifts of hospitality exceeding £50 c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy	7.05
4.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting (all as previously circulated): 5 August 2026	7.07
5.	Reports for information – to receive the following reports as submitted by: a) County Councillor, Matt Bentley b) District Councillors, David Bradbury and Harry Richardson	7.25

Item	Detail	Time
6.	Police Matters a) To receive a report from PCSO Matt Brown from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston for the month of August 2026 b) To consider matters for referral to Stowmarket CPT	7.30
7.	Public Forum – at the direction of the Chair, matters will either be responded to or deferred for further discussion and/or debate a) To receive comments from members of the public on the agenda submitted b) To receive comments from members of the public on matters relating to Thurston	7.35
8.	Statutory Business a) In accordance with the Accounts and Audit Regulations 2015, council is asked to receive and note the external auditor report and certificate for the year ending 31 March 2026 b) To note that the RFO, in accordance with the above legislation has prepared a Notice of conclusion of audit which details the rights of inspection in line with the statutory requirements. c) To note that the RFO has published the Notice along with the certified AGAR (Sections 1, 2 and 3) before 30 September 2026 which includes publication on the parish council's website d) To discuss Suffolk County Council (Parish of Thurston) (various roads) (20 mph zone and revocation) order 202	7.50
9.	To receive reports from the following Committee (s): a) Planning and Infrastructure committee meeting - draft minutes and report from the meeting of 17 August 2026	8.10
10.	To consider matters relating to planning: a) DC/26/03333 - Section 73 application to vary Condition 2 (restriction on use) of planning permission 0412/86 relating to the former poultry building creamery b) Land Transfer connected to DC/23/02429 – to note that the three parcels of land associated with DC/23/02429 have been transferred into the ownership of the parish council in accordance with the signed s106 and s111 agreements linked to DC/23/02429 c) DC/26/03635 – Application for works to tree subject to a Tree Preservation Order MS85/T3 - 1 x Oak: thin crown by 20% and remove damaged branch with fracture projecting towards the garden of No. 23 Heather Close	8.20
11.	Community matters a) Recycling facility - i Update on potential use for bike surgery equipment and e-bike storage. - ii To consider future options for the facility if the proposal does not proceed b) To note the tender for the evaluation of recreational and leisure facilities in Thurston was sent out to five companies to tender with a closing date of 18 September 2026	8.30

Item	Detail	Time
12.	To consider matters relating to Finance: a) To approve the accounts awaiting payment including those coming forth (Paper 1 02.09.26) b) To note the accounts paid since the last meeting (Paper 2) c) To note receipts allocated since the last meeting (Paper 3) d) To receive the bank reconciliation for the period ending 31 August 2026 (Paper 4) e) To receive the statement of accounts for the period ending 31 August 2026 (Paper 5) f) To note the CIL report for the period April to August 2026 (including nominal sums for potential CIL expenditure for the coming year and receipts received (Paper 6) g) To receive a financial update on the costs relating to the Biodiversity Event Day (Paper 7) h) To approve the insurance renewal quotation for the period commencing 1 October 2026 (Paper 8) i) Employment matters relating to members of staff - to note the implementation of the new pay scales for the Clerk, RFO, Deputy Clerk, Newsletter Editor, Litter Picker and Village Ranger all of whom are employed under National Joint Council for Local Government Services (NJC) Contracts (Confidential Paper)	8.50
13.	Councillor Reports: a) To report village matters of concern to the Clerk b) To receive items for information only from parish council appointed representatives on outside bodies / groups c) To receive reports from councillors on meetings and training events attended d) Councillor to review the training bulletins as circulated and to advise the Clerk of items of interest	9.15
14.	Officers' Reports – to receive and consider information from Council's Officers and in particular: a) To receive the reports of items actioned under delegated powers b) To receive items of correspondence for noting only and in particular: - i Mid Suffolk Town and Parish Council Briefing Notes for August 2026	9.25
15.	Parish Liaison Meetings - a) To receive the notes from the following parish liaison meetings: - i Vistry Homes – 6 August 2026 b) To confirm date of future parish liaison meetings: - i Bloor Homes – 9 September 2026	9.30
16.	Infrastructure Highway Matters: For details of future road closures visit: One.Network road closures website	9.35
17.	Date of next meeting (s) to be held at Thurston Library: a) Planning and Infrastructure Committee, Wednesday 23 September, 7pm b) Environment and Biodiversity Committee, Wednesday 30 September, 6pm c) Open Space and Leisure Committee, Wednesday 30 September, 8pm d) Full Parish Council, Wednesday 7 October, 7pm	9.40

Item	Detail	Time
18.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed a) To receive reports following the transfer connected to DC/23/02429 b) Manor View Nature Reserve - i To consider and approve the formal allocation of £100,000 Community Infrastructure Levy (CIL) funding to facilitate the delivery of the Manor View Nature Reserve project, including projects such as ecological appraisal, access improvements, habitat enhancement and associated works - ii To consider the quotations received and appoint a contractor to undertake an ecological and management appraisal of the site - iii To consider granting delegated authority to officers to prepare and submit the documentation required to discharge planning and Section 106 obligations, including the management plan, gate installation details and footpath details, and to obtain the necessary approvals within the required timescales - iv To consider delegating authority to the relevant committee to review ecological and management appraisal reports and make recommendations regarding biodiversity net gain (BNG) enhancement and future management of the site c) Barrell's Green - i To receive a paper from Officers on the work required to bring forward the allotments, associated parking spaces, public open spaces and associated planning conditions as specified in the planning permission (DC/23/02329) and the signed s106 agreement d) New Green Community Centre - i To receive a paper from Officers as to the Council's responsibility as Landlord and Freeholder of New Green - ii To receive a paper from Officers to begin discussions of the future use of the building and future proofing its purpose as a community hub	9.45
19.	Close of the meeting	10.15
	Laura Border Clerk & Proper Officer to the Parish Council 26 August 2026	