



Annual Payments for 2026-2027

Thurston Parish Council

Paper: Paper 15 – Annual payments for approval

Reason: To receive a list of the payments which arise on a regular basis

Period covered: 1st April 2026 to 31st March 2027

Presented to Council: Full Council Meeting 6th May 2026.

Date: 06.05.2026

Author: Parish Clerk as Responsible Financial Officer (RFO)

Summary

In accordance with Thurston Financial Regulation FR 5.6, for each year the Clerk and/or RFO shall draw up a list of due payments on a regular basis as the result of a continuing contract, statutory duty, or obligation (such as but not exclusively: salaries, PAYE add NI, Superannuation Fund) and regular maintenance contracts and the like for which the council may authorise payment for the year provided that the requirements of Financial Regulation 4.1 (Budgetary Controls) are adhered to, provided also that a list of such payments shall be submitted to the next appropriate meeting of the council.

Recommendation

Council is asked to preapprove the above payments within the agreed budget for that type of expenditure and authorise payment to be made provided such authorisation is supported by an auditable evidence trail and brought back to the council at the next meeting

Frequency	Payment Method	Beneficiary	Summary of expenditure	Nett amount	VAT recoverable	VAT non recoverable	Category
Monthly	Standing Order	New Green Community Trust	Rent for Parish Council Offices	Tbc	0.00	0.00	Administration
Monthly	Credit Card	Amazon	Maintenance	Variable	Variable		Administration
Monthly	Debit Card	Amazon	Stationery	Variable	Variable		Administration
Monthly	Debit Card	Eurooffice	Stationery	Variable	Variable		Administration
Monthly	Credit Card	Adobe Systems Software	Adobe Export PDF	16.64	3.33		Administration
Monthly	Direct Debit	Aerial Direct	Provision of telephone and broadband	84.69	16.94		Administration
Monthly	Direct Debit	02	Provision of mobile telephone sims x4	50.00	10.00		Administration
Monthly	Direct Debit	BT	Broadband provision for Pavilion	40.95	8.19		Administration
Monthly	Direct Debit	Biffa	Weekly Commercial Waste Contract	Variable	Variable		Services
Monthly	Direct Transfer	AWFM Ltd	Grounds Maintenance	1254.70	250.94		Services
Monthly	Direct Transfer	SCC Pension Scheme	Pensions for eligible staff	Variable	0.00		Staff
Monthly	Direct Transfer	Staff	Staff remuneration	Variable	0.00		Staff
Monthly	Direct Transfer	HM Revenue and Customs	PAYE & NI Deductions	Variable	0.00		Staff
Quarterly	Direct Transfer	Kompan	Operational Inspections	360.06	72.01		Services
Annually	Direct Transfer	SF Electrical Services	PAT Testing Office Equipment	Variable	0.00	0.00	Administration
Annually	Credit Card	Amazon	Prime Membership	95.00		0.00	Administration
Annually	Direct Debit	ICO	Data Controller Registration	47.00		0.00	Administration
Annually	Direct Transfer	Freethought Ltd	365 Subscription Staff and Councillors	Variable	Variable		Administration
Annually	Direct Transfer	Pear Space Ltd	Website hosting and support	120.00		0.00	Administration

Annually	Direct Transfer	Community Heartbeat	Managing cost for 3 units	495.00	99.00		Services
Annually	Direct Transfer	Oaks CCTV	CCTV annual maintenance	Variable	Variable		Services
Annually	Direct Transfer	EML Charging	Annual maintenance of EV Chargers	Variable	Variable		Services
Annually	Direct Transfer	MaAfee Livesafe	Virus Protection	159.99	0.00	0.00	Administration
Annually	Direct Transfer	Coalition Risk Solutions Ltd	Cyber Insurance	Variable	0.00	0.00	Administration
Annually	Direct Trasfer	Zurich Muncal	Insurance for Parish Council	Variable	0.00	0.00	Administration

Approved at meeting of: 6th May 2026

Signed..... Chair of Thurston Parish Council

Submitted by..... Responsible Financial Officer