

## THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 1<sup>st</sup> October 2025 in the Community Library, Norton Road, Thurston.

**Present:** Cllrs. Dashper (in the Chair), Allen, Balaam, Bond, Gerrish, Hamel-Cooke, Marsh, Millest, Morris, Moy, Rainbow and West.

Also in attendance: County Councillor Otton, Mrs Waples, Clerk and Mrs P Gadwell, Deputy Clerk. There were no members of the public in attendance.

1. **OPENING** – the Chair opened the meeting and the Protocol adopted by the Parish Council for reporting at Parish Council Meetings was taken as read. A copy of the Protocol can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
  - a) Council to receive apologies for absence – verified apologies for absence were received from Cllr. Smith. **Council consented to accept the apologies submitted, aif.**
  - b) Council noted the submission of apologies from District Cllrs. Bradbury and Richardson and PCSO Brown.
3. **DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50** –
  - a) To receive declarations of disclosable pecuniary interests; other registerable and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – there were no interests declared for the meeting.
  - b) To receive notification of gifts or hospitality exceeding £50 – there were none submitted.
  - c) To note the determination of requests for dispensations in accordance with Council’s Dispensation Policy – there were none to be reported as having been determined.
4. **MINUTES OF THE FOLLOWING MEETINGS: (all as previously circulated):**
  - a) To receive and approve the minutes of the following meeting:
    - Meeting of 3<sup>rd</sup> September 2025 – **it was resolved to approve the minutes as previously circulated and to give consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place outside of the meeting, aif.**
5. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
  - Report from County Councillor Penny Otton – the written report was taken as read. The following matters were brought to the meeting’s attention:
    - Cabinet member in charge of the reorganisation of the Libraries has resigned as a Conservative Councillor and become a member of the Reform UK party. Libraries will now come under the Councillor with Responsibility for Arts & Heritage.
    - Meeting with MP is now 16<sup>th</sup> October.
    - Update on school rebuild and lack of community engagement has been shared with the Clerk.
  - Report from District Cllr. Harry Richardson – the written report was taken as read. There were no matters to be referred to Cllr. Richardson.
6. **POLICE MATTERS**
  - a) To receive a report from PCSO Brown, the match funded PCSO from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston – the written report from PCSO 3362 Brown covering the month of September 2025 had previously been circulated to all Councillors. There had been a total of 20 crimes recorded in the area. It was noted that PCSO Brown had been engaged over the last month with several housing agencies and other partner agencies regarding several issues that are being progressed. He has also visited both schools to give advice regarding safe4guarding concerns and crimes that have happened at the locations. It was confirmed that he had attended child protection conferences for safeguarding issues. Patrols of the area have been undertaken by foot and vehicle with engagement with the public to obtain intelligence.

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b) To consider matters for referral to Stowmarket CPT – there were no matters for onward referral.

*The following matters were brought to the attention of the meeting as items for information:*

c) To receive an update on mobile safety camera vans following visits to Thurston in August 2025 – the meeting was advised that during the month of August, the van visited Thurston and was situated along Barton Road, Beyton Road, Station Hill and Ixworth. A total of 17 offences were detected by the safety camera vans.

d) To receive an update on traffic management in Thurston – council was asked to note that following complaints of speeding along Sandpit Lane / Thedwastre Road, traffic data will be obtained using a Speed Detection Radar (SDR) situated on council owned lamp posts.

#### 7. PUBLIC FORUM –

a) To receive matters of concern from members of the public in attendance on the agenda submitted – there were no members of the public present.

#### 8. STATUTORY BUSINESS –

a) To approve the nomination of Mr Paul Wade and Mr Roger Smith as the Parish Council nominated representatives on the New Green Community Trust – following the expiration of the supported nominations of Mr Paul Wade and Mr Roger Smith to the Trust, it was **resolved that their request to be similarly nominated for the next four years be so approved.** All noted that this brought the parish appointed nominations to six in accordance with the trust document.

#### 9. TO RECEIVE REPORTS FROM THE FOLLOWING COMMITTEE(S):

a) Environment and Biodiversity Committee meeting and to note the draft minutes of the meeting of 17<sup>th</sup> September 2025 – draft minutes are available on the website.

b) Open Spaces and Leisure Committee Meeting Policy and Resources committee meeting and to note the draft minutes of the meeting of 17<sup>th</sup> September 2025 – draft minutes are available on the website.

c) Planning and Infrastructure Committee meeting and to note the draft minutes of the meeting of 24<sup>th</sup> September 2025 – draft minutes have been published on the website. The Chair reported that the meeting was attended by one of the parish council's appointed consultants and covered work that would feed into the initial scoping document to be produced which would identify the areas that required amending alongside evidence that would be required to underpin any changes to the adopted plan. Comprehensive updates would be submitted to the parish council at each meeting. The next meeting would cover a review of the vision and objectives of the existing plan.

#### 10. TO CONSIDER MATTERS RELATING TO PLANNING:

a) Babergh and Mid Suffolk Joint Local Plan Review: Publication of the Draft Babergh and Mid Suffolk Strategic Housing Land Availability Assessment and Forthcoming Call for Sites – all noted the production of the SHLAA based on the 2024 call for sites, noting a further call for sites was due later that month. In total 17 sites had been identified / brought forward in Thurston as broad land supply estimates with a potential capacity of 2,700. It was however noted that four of the sites either had planning approval, had commenced or were awaiting the issuing of planning permission. The site classifications for the sites ranged from Brownfield or Greenfield and as such had been assessed as suitable at a Stage 1 assessment. The Chair reminded all that the scoping report for the NDP review had highlighted the possible inclusion of new policies covering commercial/business/employment land use; brownfield land (specific use) and non-designated heritage assets

b) Thurston NDP Review – to confirm receipt of the slides for the NDP review scoping workshop as held on 24<sup>th</sup> September 2025 – all confirmed receipt of the scoping document noting the initial assessment of what needs amending and the identification of new areas of policy.

*The following matters were brought to the attention of the meeting as items for information:*

c) Footpath on Norton Road as being delivered by Matthews Homes – following representations by the Clerk, SCC Highways had visited site and confirmed that the footway has been constructed as per the agreed design. The carriageway width on Norton Road had not been reduced; in fact, it had increased slightly in some places to get a better kerb-line. The contractor has temporary 'make good' in front of the kerb and resurfacing works will be carried out on completion of the footway works.

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- d) PRow s106 Scheme – Thurston 24 – footpath leading from Barton Road to Heath Road – it was confirmed that SCC have had to modify the draft agreement for the creation of the new PRow, this has been done and sent to the landowner and other interested parties for comment. It is understood that all are happy with the agreement but there is no further updates as to when this route will be open to the public.
- e) PRow s106 Scheme – Fishwick Corner junction to rail bridge – it was confirmed that the legal works relating to the s106 improved surface link for pedestrians and cyclists connected to the Bloor site at Fishwick Corner was being progressed with anticipation that this would be delivered in 2026.
- f) Ixworth Road s278 works as carried out by Persimmon – it was confirmed that the works identified under the Interim Stage 3 Road Safety Audit relating to the dropped crossing to the rugby club and provision for cyclists to join the carriageway at the northern end of the site had now been completed. There were still a few minor problems to be covered off over the coming weeks: visibility for pedestrians at this location due to vegetation and road markings required on the footway for the cyclist.
- g) Station Hill Crossing – following enquiries raised by the Clerk with regards to Highways Infrastructure works, it has been confirmed that there are no s106 allocations of s278 agreements for an additional crossing on Station Hill. Previous emails have indicated that the scheme has a status of currently not identified. However, it was stated that once the Bunbury Arms junction improvements were completed, and remaining unallocated sums could be considered for future projects such as this.
- h) Thurston Community College Build Project – to note that meetings are currently being held with the DfE, their chosen contractors for design and build, the school and representation from SCC. Once these have been held, the project will move to procurement and planning stages. Once the project is at the planning stage, community engagement and feedback on what is being proposed will be encouraged. Timescales for this were unknown.
- i) Streetlights, Ixworth Road – following a request for update on the faulty lights, the Clerk confirmed that Persimmon had stated that having established the fault, they needed to go onto the College’s land to enable one section to be re-connected. This was in hand whilst their contractors were currently trying to establish why the remaining section further north were still not working.

#### 11. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:

- a) Network Rail – Thurston Rail Station Improvements – to receive an update on this matter from the Professional Lead – Key Sites and Infrastructure – the meeting was informed that the Professional Lead, Key Sites and Infrastructure from BMSDC had confirmed the week previously MSDC had had some updated information from Network Rail, and it would be sent out the following Wednesday (01.10.24) as part of a 14-day consultation on the next stage CIL Bid. As the information in the form of a consultation package for a CIL Bid (M24-22) for the Thurston Station Level Crossing ES3 Phase (which includes the project proposal from Network Rail) had only been received that afternoon, there was no opportunity for the matter to be discussed at full council. The Clerk confirmed that the information would be shared with all the following day. A tentative meeting had been arranged for 8<sup>th</sup> October so that all could discuss the information as they are required to do under the CIL Expenditure Framework when any potential spend of District CIL for a CIL Bid is over £50,000. It was confirmed that the Clerk, Chair and Cllr. West would be attending this meeting and would report back to council at the earliest opportunity.
- b) Meeting with Peter Prinsley, MP to discuss the Thurston Rail Crossing – to receive an update from the Clerk – the meeting with the MP and Constituency Manager was confirmed as having been amended to Thursday 16<sup>th</sup> October at 3.00pm at the Railway Station. The Chair and Clerk were confirmed as being available to attend alongside the County and District Councillors and relevant officers from MSDC.

#### 12. TO CONSIDER MATTERS RELATING TO FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (*Paper 1 – 01.10.25*) - the items awaiting payment were verified and explanations given where appropriate. **All were in agreement to approve those items as submitted under Paper 1 and as detailed at Appendix B, for payment, aif.**
- b) To note the accounts paid since the last meeting (*Paper 2 – 01.10.25*) - **the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.**

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- c) To note receipts allocated since the last meeting (*Paper 3 – 01.10.25*) - Council noted the receipt of monies received as identified at Appendix B. In particular, council noted receipt of the second tranche of the precept in the sum of £100,748.50.
- d) To receive the bank reconciliation for the period ending 30<sup>th</sup> September 2025 (*Paper 4 – 01.10.25*) - all noted the amended confirmed bank balances of £459,796.42 across all accounts held in the name of the Parish Council at the end of September 2025. The statement of accounts had been reviewed by Cllr. Rainbow following the submission of the Clerk's workings for the month of August 2025.
- e) To receive the statement of accounts for the period ending 30<sup>th</sup> September 2025 (*Paper 5 – 01.10.25*) - the meeting received the statement of accounts for the period ending 30<sup>th</sup> September 2025 in the sum of £462,403 represented by general reserves (working reserves) of £120,135 and earmarked reserves of £342,268.
- f) To note the CIL report for September 2025 including nominal sums for potential CIL expenditure for the coming year and receipts received (*Paper 6 – 03.09.25*) – Council noted the paper submitted showed receipts for the year at £197,551 with expenditure in the sum of £30,617 incurred to date. Committed expenditure was noted as £80,701. The meeting was reminded of the potential CIL monies due to be paid over to the council in October in excess of £459,000.
- g) To receive the report from Cllr. Balaam on the internal audit review for the 2nd Quarter in September 2025 (*Paper 7 – 01.10.25*) – Cllr. Balaam reported that the review was positive and that there were no matters to be brought to the council's attention for further consideration. It was noted that there were still three councillors with no photos on the website. All agreed to provide photos for inclusion over the coming days. Cllr. West agreed to carry out the next internal control review – date in December to be confirmed.
- h) To confirm acceptance of the annual maintenance inspection for the EV Charging units at the Recreation Ground Car Park including the move to Go Zero as the platform host at a cost of £450.00 – it was **resolved to accept the annual maintenance inspection costs for the EV charging unit noting that this included the changeover to a new back-office provider – Go Zero.** The Clerk explained that the Go Zero system was more user friendly with better support. The administrative costs – 5p per kW/h would be past onto the end user as opposed to the parish council.

#### COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk.
  - Litter bin on Thurston Park – still issues with overflowing. *It was agreed that an article on this matter should be included in the next newsletter.*
- b) To receive items for information only from parish council appointed representatives on outside bodies/groups:
  - New Green – flyers for new Trustees targeting all of the village; re-decoration nearly complete; hall has been turned down for a CIL bid for the toilets. Discussion followed as to whether a Neighbourhood CIL bid could be submitted and whether the reasons behind the unsuccessful bid to the District (lack of additionality, work classed as repairs and replacement of like for like items) would hold true for a bid to the parish council.
  - Cavendish Hall – well used with continual commitments and bookings being requested. Fundraising events due to take place in 2026.
  - Library – meetings between the Friends of the Library and SCC regarding the future; Christmas and events in the New Year to be agreed at a future meeting. Event on 22<sup>nd</sup> October – History of Pakenham Mill.
- c) To receive reports from councillors on meetings attended and training events attended – there were none reported.

#### 13. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) To receive the reports of items actioned under delegated powers:
  - M40 Bus Service – additional bus stops – following representation all were made aware that the stops on Barton Road (adjacent to Grange Park and Mill Road) would be added to the list for bus stop improvements under the Local Authority Bus Grant as operated by SCC.
  - Genesta Drive Bus Stop – to note that the clerk has applied to the Local Authority Bus Grant for the improvements to the paved area at the bus stop on Genesta Drive to include raised kerbs for easier access on/off the bus.

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- Crossing on Barton Road by Grange Park – to note that the Clerk and Deputy would be meeting with SCC Highways Officers and County Cllr. Otton to review this matter prior to requesting a feasibility study.
  - School Crossing Patrol – to note that the Clerk will be meeting with the headteacher to discuss the possibility of applying to SCC for the Primary School to be assessed for a School Crossing Patrol.
  - Refurbishment of the Pavilion – council’s Officers spoke of the delays that had been encountered with this project confirming that it was extremely disappointing that the parish council had not been informed of the potential delay by either the contractor or the architect. Revised completion date was taken as 17<sup>th</sup> October 2025. Issues in delay had been down due to staffing / subcontractor issues and the presence of damp to the floors of the showers. It was confirmed that there was a section in the contract for liquidated damages for the non-completion of the works and this would be discussed further once the works had been completed.
  - Website – all were made aware that the changeover for the domain name relating to the parish council website would take place on Friday 3<sup>rd</sup> October. The address for the website would now be: <https://thurstonparishcouncil.gov.uk> and a redirect would be in place for the foreseeable future. The Clerk would provide all councillors with the correct wording that needed to be included as a signature when using parish council email addresses. The conversion from thurstonparishcouncil.uk emails to thurstonparishcouncil.gov.uk email addresses would follow over the coming weeks.
- b) To note the invitation to attend Woolpit Health Centre Open Evening Tuesday 14<sup>th</sup> October to view the implementation of the new dispensing and clinical triage systems – all noted the date and time.
- c) To receive items of correspondence for noting only –
- To note the invitation to attend the Mid Suffolk CAB Annual General Meeting on 31<sup>st</sup> October at 10.00am at Stowmarket Community Centre, Hillside, Stowmarket – all noted the date and time and those interested were asked to let the Clerk know for onward submission.

#### 14. TO CONFIRM THE DATES OF PARISH LIAISON MEETINGS:

- a) To receive the notes from the following parish liaison meetings:
- Bloor Homes – 10<sup>th</sup> September 2025 – a brief resume was received by the meeting. Matters covered included: landscaping to the corner of the site (adjacent to Pokeriage Corner) scheduled for the coming weeks; 1<sup>st</sup> completion early September; generally in build terms ahead of target; anticipation that there will be a change in the affordable housing due to lack of take-up – these may be offered at reduced market housing and/or shared ownership; drainage works from top of site to be linked down past the woodland into the attenuation basin over winter of 2025-26; safety audit for Pokeriage Corner still awaited; car club to be run by the management company under a lease deal; discussions ongoing as to whether a defibrillator could be run off the car club charger; 1 No. EV charging unit to be provided on site.
  - Persimmon Homes – 17<sup>th</sup> September 2025 - a brief resume was received by the meeting. Matters covered included: 1<sup>st</sup> completion had taken place with plots 1-4 along the front also sold and awaiting occupation; remedial s278 works completed; awaiting legals and road space for the TRO for the 20mph zone; timescales for additional play equipment to link into Phase 1 – Spring 2026; programme for existing failed tree planting across both sites (October-November 2025); contact details for the Managing Agent at College Park to be shared with the parish council; discussion ongoing over dog waste bins (install and commuted sum for emptying); access into the college land awaiting the outcome of the school rebuild project.
  - Vistry Homes – 26<sup>th</sup> September 2025 - a brief resume was received by the meeting. Matters covered included: clarification on the noon material amendment for changes to hedgerow planting at the front of the site; access to woodland and problems being experienced by neighbouring landowners; replacement of dead trees (Autumn 2025); build programme had slowed but anticipated completion of the site by September 2026; understanding of the self-build plots and how they were being marketed or whether they were on the register; discharge of conditions for the play area design and adjacent public open space landscaping; commissioning of 3 No. public EV charging units December 2025; break-in of properties in mid-September – nothing taken but crime has been reported.
  - BDWH – 26<sup>th</sup> September 2025 – a verbal update was provided by the Clerk. Matters covered included: show homes expected to be open in December but this was dependent on external road works being actioned; EV charging points where not achievable on plot would be positioned in street furniture; footpath – full diversion will be in place during works to install new shared path; dog waster bins have

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been allocated; roads names have been allocated; 1<sup>st</sup> occupation expected March along with properties to be handed over to the Housing Association. S278 works plan: 1<sup>st</sup> - access onto Ixworth Road with parallel crossing (possibly by end of year if road space can be booked); 2<sup>nd</sup> - crossing and cycle improvements at Barton Road / Old Norton Road; 3<sup>rd</sup> raised junction with zebra and parallel crossings Ixworth Road/Norton Road/Station Hill. It is understood that the trigger point for all s278 works is pre-occupation.

- b) To confirm the dates of the next parish liaison meetings:
- Vistry Homes – 14<sup>th</sup> November 2025 (on site) at 9.30am.
  - Bloor Homes – 17<sup>th</sup> December 2025 (on site) at 2.00pm.
  - Persimmon Homes – 21<sup>st</sup> January 2025 (on site) at 10.30am.
  - BDWH – to be confirmed – late November / December 2025.

#### 15. INFRASTRUCTURE MATTERS:

- a) To note dates for the following:
- Meadow Lane – traffic control (temporary obstruction) – City Fibre to provide statutory infrastructure works – 3 – 7 October
  - Norton Road (west of Meadow Lane) – traffic control (multi-way signals) – City Fibre to provide statutory infrastructure works – 3 – 7 October
  - Norton Road (east of Meadow Lane) – traffic control (multi-way signals) – City Fibre to provide statutory infrastructure works – 7 - 13 October
  - Station Hill – traffic control (multi-way signals) – City Fibre to provide statutory infrastructure works – 7 – 13 October.

#### 16. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library –

- a) Emergency Planning Committee - 15<sup>th</sup> October 2025 commencing at 6.00pm in the Community Library, Norton Road (note date change).
- b) Planning and Infrastructure Committee Meeting – 29<sup>th</sup> October 2025 commencing at 7.00pm in the Community Library, Norton Road (note date change).
- c) Full Council Meeting – 5<sup>th</sup> November 2025 – commencing at 7.00pm in the Community Library, Norton Road.
- d) Environment and Biodiversity Committee – 19<sup>th</sup> November 2025 commencing at 6.00pm in the Community Library, Norton Road (note date change).
- e) Open Spaces and Leisure Committee Meeting – 19<sup>th</sup> November 2025 commencing at 7.30pm in the Community Library, Norton Road (note date change).
- f) Policy and Resources Committee Meeting – 26<sup>th</sup> November 2025 commencing at 6.00pm in the Community Library, Norton Road (note date change).
- g) Planning and Infrastructure Committee Meeting – 26<sup>th</sup> November 2025 commencing at 7.30pm in the Community Library, Norton Road (note date change).

#### 17. CLOSURE OF THE MEETING – there being no other business the meeting was closed at 8.55pm.

Signed.....

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## Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
CPT	Community Policing Team
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GA	Greater Anglia
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LGBCE	Local Government Boundary Commission for England
LGA	Local Government Association
LGR	Local Government Reorganisation
LHB	Locality Highways Budget
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NEAP	Neighbourhood Equipped Area for Play
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIIP	Parish Infrastructure Investment Plan
PROW	Public Rights of Way
RAAC	Reinforced Autoclaved Aerated Concrete
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SDR	Sensor Data Record
SID	Speed Indicator Device
SLA	Service Level Agreement
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TOR	Terms of Reference
TPO	Tree Preservation Order
TPS	Thurston Primary School
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisations

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**Appendix B - Accounts submitted for payment****Accounts approved for payment 1<sup>st</sup> October 2025**

	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance – Office September	2622	Bacs	96.00	0.00	96.00
Suffolk County Council – hire of White Room, Library	2623	Bacs	13.50	0.00	13.50
MSDC – Annual play inspection 2025	2624	Bacs	319.00	58.00	377.00
P Gladwell – expenses	2625	Bacs	21.19	4.29	25.48
C Wright – village maintenance expenses	2626	Bacs	22.77	3.93	26.70
Suffolk County Council – donation Thurston Library	2627	Bacs	2700.00	0.00	2700.00
Staffing – verified hours	2628	Bacs	18.10	0.00	18.10
Suffolk.cloud – configuration of website and domain name	2629	Bacs	150.00	0.00	150.00
Gipping Press – October newsletter	2630	Bacs	1497.00	0.00	1497.00

**Accounts paid since 1<sup>st</sup> September 2025**

	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (September 25)	2595	SO	480.36	0.00	480.36
O2 – Mobile Phone – August/September 25 (Clerk's Phone)	2596	DD	11.20	2.20	13.20
Lloyds Bank – Bank Charges July – August 25	2597	DD	8.50	0.00	8.50
BT – Pavilion Broadband August/September 25	2598	DD	40.95	8.19	49.14
Aerial Direct – Office broadband and phones August 25	2599	DD	84.69	16.94	101.63
O2 – Editor's/Deputy's/ Ranger Mobile Phone – August/Sept	2600	DD	33.00	6.60	39.60
Adobe Systems Software – Acrobat Pro DC	2601	CC	16.64	3.33	19.97
Material Change – allotment materials	2602	CC	165.18	33.04	198.22
Eurooffice – stationery	2603	CC	76.98	15.40	92.38
Eurooffice – stationery	2604	CC	142.96	28.60	171.56
JRB Enterprises – Dog bag	2605	CC	119.35	23.87	143.22
123connect Ltd – hosting .gov.uk domain name	2606	CC	116.80	23.36	140.16
SLCC – 13 <sup>th</sup> CAB Book	2607	CC	141.50	0.90	142.40
Amazon – Charing cable	2608	CC	3.32	0.67	3.99
Amazon – packaging materials	2609	CC	7.49	1.50	8.99
Amazon – stationery	2610	CC	12.46	2.49	14.95
Salaries – September 2025	2611-2617	Bacs	9438.07	0.00	9438.07
Eurooffice – filing accessories	2618	DC	73.49	14.710	88.19
JRB Enterprises – Bio dog waste bags	2619	DC	119.35	23.87	143.22
Sackers – August Refuse collection	2620	DD	134.03	26.81	160.84
Lloyds Bank – monthly bank charges	2621	Charge	8.50	0.00	8.50

**Items paid following authorisation at meeting of 3<sup>rd</sup> September 2025**

SHO Cleaning & Maintenance - Office cleaning	2583	Bacs	120.0	0.00	120.00
L Greener - Expenses	2584	Bacs	4.95	0.00	4.95
C Wright - Expenses	2585	Bacs	75.06	13.74	88.80
Gipping Press - September Newsletter	2586	Bacs	1349.00	0.00	1349.00
Broxap Ltd - Dog & litter bins	2587	Bacs	904.90	180.98	1085.88
Parish Online - Mapping Software	2588	Bacs	190.00	38.00	228.00
Plastecowood - Picnic tables (2)	2589	Bacs	906.00	181.20	1087.20
Rialtas - Web User package	2590	Bacs	132.16	26.43	158.59
SALC - Training	2591	Bacs	36.00	7.20	43.20
TOP - Grounds Maintenance	2592	Bacs	844.50	168.90	1013.40
Kompan - Quarterly Inspection Report	2593	Bacs	347.90	69.58	417.48
Zurich Municipal - Annul insurance premium	2594	Bacs	2225.18	0.00	2225.18

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**Receipts received since 1<sup>st</sup> September 2025**

	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
Lloyds Bank – Interest	Interest	160.07	0.00	160.07
Redwood Bank – Interest	Interest	273.48	0.00	273.48
Newsletter adverts – renewals	BACS	1273.50	0.00	1273.50
Lloyds Bank – cashback on credit card	Cashback	4.72	0.00	4.72
MSDC – Precept 2 of 2	BACS	100,748.50	0.00	100,748.50
New Green Community Centre – recycling cross charges	Bacs	225.15	0.00	225.15

**Inter Account Transfers carried out**

Date of Transfer	Means	From Account	To Account	Amount Transferred	Reason for transfer
05.09.25	TRF	1721	8004	£85,000.00	Fixed Term Deposit – matures 05.03.26

Signed.....

Date: 5<sup>th</sup> November 2025