

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,000; • the Clerk, in conjunction with Chair of Council or Chair of the appropriate committee, for any items below £2,000.

Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chair at an appropriate meeting.

Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

***Accounts paid since 1<sup>st</sup> October 2025***

	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
New Green Trust – Office Suite Rent (October 25)	2631	SO	480.36	0.00	480.36
O2 – Mobile Phone – September/October 25 (Clerk's Phone)	2632	DD	11.20	2.20	13.20
BT – Pavilion Broadband September/October 25	2633	DD	40.95	8.19	49.14
Aerial Direct – Office broadband and phones August 25	2634	DD	84.69	16.94	101.63
O2 – Editor's/Deputy's/ Ranger Mobile Phone – Sept/Oct	2635	DD	33.00	6.60	39.60
Rawlins Paints – graffiti remover	2636	DC	46.89	9.37	56.26
HSDonline – baby changing unit and toilet roll holders	2637	DC	216.73	43.32	260.05
RBL Poppy Appeal – 4 No. wreaths	2638	DC	80.83	16.17	97.00
Sackers – September Refuse collection	2639	DD	167.53	33.51	201.04
Eurooffice – stationery	2640	DC	148.98	29.80	178.78
Adobe Systems Software – Acrobat Pro DC	2641	CC	16.64	3.33	19.97
Amazon – Magnets for noticeboards	2642	CC	9.99	2.00	11.99
Eurooffice – paper and notebooks	2643	CC	85.89	17.18	103.07
National Allotment Society - subscription	2644	CC	85.00	0.00	85.00
Amazon – drawing paper roll	2645	CC	9.16	1.83	10.99
Clarkes of Walsham – allotment materials	2646	CC	412.54	82.51	495.05
Amazon – Mini fridge for office	2647	CC	27.16	5.43	32.59
Amazon – Kettle for office	2648	CC	22.50	4.50	27.00
Garden Oasis – works for War Memorial	2649	DC	161.48	32.30	193.78
Salaries – October 2025	2650 – 2656	Bacs	10327.77	0.00	10327.77
Eurooffice – stationery	2657	DC	53.03	9.03	62.06

***Items paid following authorisation at meeting of 1<sup>st</sup> October 2025***

SHO Cleaning and Maintenance – Office September	2622	Bacs	96.00	0.00	96.00
Suffolk County Council – hire of White Room, Library	2623	Bacs	13.50	0.00	13.50
MSDC – Annual play inspection 2025	2624	Bacs	319.00	58.00	377.00
P Gladwell – expenses	2625	Bacs	21.19	4.29	25.48
C Wright – village maintenance expenses	2626	Bacs	22.77	3.93	26.70
Suffolk County Council – donation Thurston Library	2627	Bacs	2700.00	0.00	2700.00
Staffing – verified hours	2628	Bacs	18.10	0.00	18.10
Suffolk.cloud – configuration of website and domain name	2629	Bacs	150.00	0.00	150.00
Gipping Press – October newsletter	2630	Bacs	1497.00	0.00	1497.00
Zurich Municipal - Annual insurance premium	2594	Bacs	2225.18	0.00	2225.18

**Presented by:** ..... **Mrs V Waples, Responsible Financial Officer**

**Countersigned by:** ..... **Mr C Dashper, Chair**