

THURSTON PARISH COUNCIL

Parish Council Office

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Summons

The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend a meeting on Wednesday 5th November 2025 commencing at 6.00pm in THURSTON COMMUNITY LIBRARY, NORTON ROAD, THURSTON, IP31 3PB.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. The meeting is held in accessible premises. All agendas, reports, minutes and background papers in relation to this meeting can be viewed on the parish council's website: [Access to all council minutes and agendas for all meetings](#).

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Recording at meetings

Members of the Council, the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming).

Agenda

Item	Detail	Time - pm
1.	To receive a report from the Project Director, Education Estates Directorate from the Department of Education in relation to the DfE project for Thurston Community College	6.00
2.	Opening of parish council meeting including Opening Statement	7.00
3.	Apologies – a) Council to receive apologies for absence. b) Council to consent to accept apologies received.	7.10
4.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.	7.12
5.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting: <i>(all as previously circulated)</i> <ul style="list-style-type: none">meeting of 1st October 2025	7.15
6.	REPORTS FOR INFORMATION – to receive the following reports as submitted by: a) County Councillor Penny Otton. b) District Councillors David Bradbury & Harry Richardson.	7.20

Item	Detail	Time - pm
7.	Police Matters – a) To receive a report from PCSO Matt Brown from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston for the month of September 2025. b) To consider matters for referral to Stowmarket CPT.	7.30
8.	PUBLIC FORUM – <i>at the direction of the Chair matters will either be responded to or deferred for further discussion and/or debate.</i> a) To receive comments from members of the public on the agenda submitted. b) To receive comments from members of the public on matters relating to Thurston.	7.35
9.	Statutory Business: none for consideration.	7.50
10.	To receive reports from the following Committee (s): a) Environment and Biodiversity Committee Meeting – to note no meeting in October b) Open Spaces and Leisure Committee Meeting – to note no meeting in October c) Emergency Planning Committee meeting and to note the draft minutes of the meeting of 15 th October 2025 d) Planning and Infrastructure committee meeting and to note the draft minutes of the meeting of 29 th October 2025	7.50
11.	To consider matters relating to Planning: a) Thurston NDP Review – to confirm receipt of the policy review scoping document and associated actions b) BMSDC – to confirm receipt of the letter setting out the Joint Local Plan Call for Sites 2025 and the Five-Year Housing Land Supply Position Statement. c) Council to consider its response to MSDC's Five-Year Housing Land Supply Position Statement.	8.00
12.	To consider matters relating to the Community of Thurston: a) Network Rail – Thurston Rail Station Improvements – to receive an update on the meeting with the Professional Lead – Key Sites and Infrastructure and Officers at Mid Suffolk District Council to consider the next steps on the Thurston rail crossing project. b) CIL Bid M24-22 Thurston Station Level Crossing ES3 Phase which includes the project proposal from Network Rail – to receive an update on the bid as submitted c) Meeting with Peter Prinsley, MP to discuss the Thurston Rail Crossing – to note the meeting scheduled for Thursday 16 th October 2025 at 3.00pm at the Railway Station was deferred.	8.10
13.	To consider matters relating to Finance: a) To approve the accounts awaiting payment including those coming forth (<i>Paper 1 – 05.11.25</i>) b) To note the accounts paid since the last meeting (<i>Paper 2 – 05.11.25</i>) c) To note receipts allocated since the last meeting (<i>Paper 3 – 05.11.25</i>) d) To receive the bank reconciliation for the period ending 31 st October 2025 (<i>Paper 4 – 05.11.25</i>) e) To receive the statement of accounts for the period ending 31 st October 2025 (<i>Paper 5 – 05.11.25</i>) f) To note the CIL report for October 2025 including nominal sums for potential CIL expenditure for the coming year and receipts received (<i>Paper 6 – 05.11.25 & CIL Funds</i>) g) To receive the budget to actual report for the period ending 30 th September 2025 (<i>Paper 7 – 05.11.25</i>) and to consider the recommendations contained within the narrative report (<i>Paper 8 – 05.11.25</i>) h) To consider the grant request submitted by Friends of Thurston Library	8.20

Item	Detail	Time - pm
14.	<p>Councillor Reports:</p> <p>a) To report village matters of concern to the Clerk.</p> <p>b) To receive items for information only from parish council appointed representatives on outside bodies / groups.</p> <p>c) To receive reports from councillors on meetings attended and training events attended</p>	8.35
15.	<p>Clerks Report – to receive and consider information from the Clerk and Deputy Clerk and in particular:</p> <p>a) To receive the reports of items actioned under delegated powers</p> <p>b) To receive items of correspondence for noting only.</p>	8.45
16.	<p>Parish Liaison Meetings -</p> <p>a) To confirm the dates of the next parish liaison meetings:</p> <ul style="list-style-type: none"> • Vistry Homes – 14th November 2025 (on site) at 9.30am. • Bloor Homes – 17th December 2025 (on site) at 2.00pm. • Persimmon Homes – 21st January 2025 (on site) at 10.30am. • BDWH – to be confirmed 	8.50
17.	<p>Infrastructure Highway Matters:</p> <p>a) For details of road closures over the coming months visit: Causeway - one network</p>	8.55
18.	<p>To confirm the date of future meetings: all taking place in the Thurston Community Library:</p> <p>a) Open Spaces and Leisure Committee Meeting – 19th November 2025 commencing at 6.00pm in the Community Library, Norton Road (<i>note date change</i>)</p> <p>b) Environment and Biodiversity Committee Meeting – 19th November 2025 commencing at 7.30pm in the Community Library, Norton Road (<i>note date change</i>)</p> <p>c) Policy and Resources Committee Meeting – 26th November 2025 commencing at 6.00pm in the Community Library, Norton Road (<i>note date change</i>)</p> <p>d) Planning and Infrastructure Committee Meeting – 26th November 2025 commencing at 7.30pm in the Community Library, Norton Road (<i>note date change</i>)</p> <p>e) Full Council Meeting – 3rd December 2025 – commencing at 7.00pm in the Community Library, Norton Road.</p>	8.55
19.	Close of the meeting	9.05
<p>Victoria S Waples Clerk & Proper Officer to the Parish Council 29.10.2025</p>		