

# Thurston Parish Council

Parish Council Office  
New Green Centre  
New Green Avenue  
Thurston IP31 3TG



Tel: 01359 232854  
e-mail: [info@thurstonparishcouncil.gov.uk](mailto:info@thurstonparishcouncil.gov.uk)  
website: <https://thurstonparishcouncil.uk/pc/>

## APPLICATION FOR CIL FUNDING

A proportion of CIL payments collected by Mid Suffolk District Council are passed on to the Parish or Town Council in which development is taking place.

The Parish Council has a duty to spend CIL income on:

- providing, improving, replacing, operating or maintaining infrastructure that supports the development of the parish council area

or

- anything else concerned with addressing the demands that development places on the area.

Providing CIL is spent in accordance with the above CIL monies may be used to provide seed or match funding with other income streams and / or may be spent collaboratively with other parish councils, community interest companies or other providers to make the most efficient use of funding to benefit the community.

Any CIL monies due to the Parish Council are confirmed by Mid Suffolk District Council at six monthly intervals in March and September with funds being paid to Thurston Parish Council in April and October.

Please read the Thurston Parish Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Parish Clerk at [clerk@thurstonparishcouncil.gov.uk](mailto:clerk@thurstonparishcouncil.gov.uk) on 01359 232854.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

### Processing of bids submitted:

The application process will be centred upon a bidding round with consideration on a twice-yearly basis, with submission (preferably by email) of bids by applicants using the form below. The twice-yearly bid round cycle will be as follows:

Bid Round 1 for the year	By 31 <sup>st</sup> May - Applications for CIL to be submitted By 30 <sup>th</sup> June - Bids to be validated and assessed against policy criteria July - Bids to be considered by full Council at Parish Council Meeting August - Letters to be issued confirming outcome of bids to applicants
Bid Round 2 for the year	By 31 <sup>st</sup> December - Applications for CIL to be submitted By 31 <sup>st</sup> January (year following) - Bids to be validated and assessed against policy criteria February - Bids to be considered by full Council at Parish Council Meeting March - Letters to be issued confirming outcome of bids to applicants

Please return completed application forms and supporting information to:  
[clerk@thurstonparishcouncil.gov.uk](mailto:clerk@thurstonparishcouncil.gov.uk).

# THURSTON Parish Council CIL Funding Application Form

<b>1. Applicant organisation</b>	Thurston New Green Community Trust
<b>2. Name and position of main contact</b>	Paul Wade (Chairman)
<b>3. Applicant contact details (phone number, email and address)</b>	01359 231041 <a href="mailto:paul.wade@thurstonnewgreen.co.uk">paul.wade@thurstonnewgreen.co.uk</a> 36 The Hambros Thurston IP31 3PS
<b>4. Type of organisation</b>  <b>If a charity, please provide registration number</b>	Unincorporated Charity Reg No 299410
<b>5. Is the organisation able to reclaim VAT?</b>	No
<b>6. Location of project</b>	Thurston New Green Community Centre New Green Avenue Thurston IP31 3TG
<b>7. Summary of the project proposal</b>	Total Replacement and Modernisation of the existing toilet facilities that have not been updated since the building was opened in 1991  The proposal is that the centre will obtain the materials itself, these are detailed on the submitted spreadsheet, and that the selected contractor will be on a labour only basis
<b>8. Estimated project cost (ex VAT)</b>	£33,479 Excluding VAT £39,492 Including VAT

<b>9. Amount of CIL funding sought</b>	50% of balance after Mid Suffolk Culture Fund grant below of £20k, this will be £9,750
<b>10. Detail of additional sources of funding available</b>	Application being made to Mid Suffolk culture and communities fund for £20,000 Balance of the application will be funded by the New Green Community Centre which is likely to be £11,500
<b>11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding?</b>	The toilets are not only used by those people using the centre but also members of the public, believe incorrectly that they are public toilets. The village lacks any public toilet facilities. The centre current facilities are below an acceptable standard, and when completed will rectify this.
<b>12. Please indicate whether the organisation has previously received CIL or other funding sources from Thurston Parish Council and/or Mid Suffolk District Council. If yes, please provide details.</b>	The organisation has been well supported over the years by the Parish Council and the District council, the last funding received was to replace all the doors, which stopped heat losses, whilst considerably improving disabled access to the building
<b>13. How does the project help address the demands of development in the area. What evidence is there to support this?</b>	We have over the last 18 months received numerous complaints about the toilets, that doors do not close properly, that wash basins have stains from 30+ years of use, that the flooring is disgusting, etc. With the expansion of the village the community centre is at the hub of the village, and these repairs will provide facilities of a standard that villagers expect to be provided

<b>14. What evidence is there of support from the community</b>	Letters and verbal comments from users of the premises. A survey will be conducted early in 2026 to
<b>15. Approximately how many of those who will benefit from the project are Thurston parishioners?</b>	A list detailing the groups and organisations that use the centre along with an estimate of attendees numbers is included in the supporting data included on the spreadsheet submitted with quotes separately. This indicates that on average the centre has approximately 1,000 users a week. Unfortunately it is not possible to split this between residents of Thurston and those from other parishes
<b>16. Proposed timescales for the project</b>	Work will commence immediately all funding is in place
<b>17. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</b>	Revenue spend will be as current. It is worth noting that in the last 6 years we have not increased our charges to hirers, and in many cases actually reduced rates, to increase occupancy to benefit the village community. Improved facilities could lead to increased usage. Included in the project the hire of external toilet unit to ensure that the project does not affect the hirers
<b>18. If the organisation is not in the public sector please provide details of the organisation's finances.</b>	The organisation is in the public sector and its accounts are filed in full with the Charity Commission and available for public access, these have been supplied to the parish council. It is probable that for the financial year ending 31 <sup>st</sup> March 2026, that for the current year it will reflect a loss due to the purchase of a large number of replacement chairs.
<b>19. Do you need planning permission to carry out the works? If planning permission is required is it in place to carry out the works?</b>	<p><b><i>Please provide the application number</i></b></p> <p>Planning permission is not required</p>

## Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Thurston Parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Thurston Parish Council of any material changes to the proposals set out above.

When requested, I agree to provide Thurston Parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

I recognise the Parish Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Thurston Parish Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting.

Information about the project may be publicised on Thurston Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law.

For further information on the Council's privacy policy, please visit:

<https://thurstonparishcouncil.uk/home/privacy>

Signed: Paul Wade

Organisation: New Green Community Trust

Date: 18<sup>th</sup> December 2025

All organisations involved with the application will need to sign and date the form.

Signed: \_\_\_\_\_

Organisation: \_\_\_\_\_

Date: \_\_\_\_\_