

Expenditure to be approved - Agenda Item 11a)**Paper 1 – 04.02.2026**

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's method of settling its finances.

Within the Council's Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements. Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chair. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – PC Account

Payee	Detail	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning & Maintenance	Office cleaning	2770	Bacs	96.00	0.00	96.00
Ree Pryer	Extra over costs for protracted works	2771	Bacs	390.00	78.00	468.00
Village Ranger	Expenses	2772	Bacs	15.72	2.33	18.05
AJP Plumbing	Call out to allotments at Thurston Park	2773	Bacs	70.00	0.00	70.00
Gipping Press	February newsletter	2774	Bacs	1228.00	0.00	1228.00
Gipping Press	Allotment Parking signs	2775	Bacs	230.00	46.00	276.00
SLCC	Training – Managing Village Halls	2776	Bacs	57.75	11.55	69.30
Deputy Clerk	Expenses	2777	Bacs	36.00	0.00	36.00
Ixworth Youth Junction	Donation approved 14.01.26	2778	Bacs	250.00	0.00	250.00
Lighthouse Women's Aid	Donation approved 14.01.26	2779	Bacs	250.00	0.00	250.00
Communities Together East Anglia	Donation approved 14.01.26	2780	Bacs	500.00	0.00	500.00
Citizens Advice West Suffolk	Donation approved 14.01.26	2781	Bacs	500.00	0.00	500.00

Presented by:.....Mrs V Waples, Responsible Financial Officer

Countersigned by.....Mr C Dashper, Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 - Note: Council resolved at the 2023 Annual Meeting of the Council that it continues to meet the eligibility conditions, and this will continue right through until the next relevant annual meeting, which will be in May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.