

THURSTON PARISH COUNCIL

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TERMS OF REFERENCE FOR BIODIVERSITY OPEN DAY WORKING GROUP

Authority: The working group is appointed by and solely responsible to Thurston Parish Council. The Working Group's duties are defined and agreed by Full Council, which may vote, at any time, to modify the Working Group's powers. The Working Group is formed to take forward the organisation of a Biodiversity Open Day event.

Membership: The Working Group will consist of no fewer than four parish councillors, and parish council officers and may invite other parties with relevant experience to contribute the Working Group.

Records of Proceedings: The Working Group will arrange all meetings to suit members, prepare written notes to record considerations and ensure that all actions and recommendations are received by all councillors at the next available full council meeting.

Responsibilities of the working group:

1. To consider the format and arrangements for a Biodiversity Open Day on 18th July 2026 which highlights biodiversity in the village and includes the personalising of the boxes for the Bird Box Project together with the provision of other biodiversity-based family information and activity stalls.
2. Any arrangements to be implemented must ensure compliance with the council's duty to maintain, improve and enhance biodiversity and to promote biodiversity by engaging with the community.
3. To extend invitations to other local groups whose attendance will enhance the event and its objectives.
4. To prepare recommendations to Full Council of any actions and funding required.