

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,000; • the Clerk, in conjunction with Chair of Council or Chair of the appropriate committee, for any items below £2,000.

Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chair at an appropriate meeting. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

<b>Accounts paid since 1<sup>st</sup> November 2025</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
New Green Trust – Office Suite Rent (October 25)	2673	SO	480.36	0.00	480.36
O2 – Mobile Phone – October/November 25 (Clerk's Phone)	2674	DD	11.20	2.20	13.20
Lloyds Services Charges	2675	CHG	8.50	0.00	8.50
BT – Pavilion Broadband October/November 25	2676	DD	40.95	8.19	49.14
SF Electrical – install of new hand-dryers - CIL	2677	BACS	2871.00	0.00	2871.00
Aerial Direct – Office broadband and phones October 25	2678	DD	84.69	16.94	101.63
ICO – Data Protection Fee	2679	DD	47.00	0.00	47.00
O2 – Editor's/Deputy's/ Ranger Mobile Phone – Oct/Nov 25	2680	DD	33.00	6.60	39.60
Sackers – October Refuse collection	2681	DD	134.03	26.81	160.84
Salaries – November 2025	2682-2688	Bacs	8918.72	0.00	8918.72
Mid Suffolk CAB – Donation	2689	Bacs	500.00	0.00	500.00
Friends of Thurston Library – Donation	2690	Bacs	500.00	0.00	500.00
Adobe Systems Software – Acrobat Pro DC	2691	CC	16.64	3.33	19.97
Amazon – Laptop – Newsletter Editor	2692	CC	274.99	55.00	329.99
Amazon – Keyboard and mouse set	2693	CC	19.99	4.00	23.99
Culford Waste – skip New Green	2694	CC	275.00	55.00	330.00
Lloyds – Annual Fee	2695	CC	32.00	0.00	32.00
Amazon – Prime subscription	2696	CC	79.17	15.83	95.00
Eurofice – inks	2697	DC	177.24	35.45	212.69

**Items paid following authorisation at meeting of 1<sup>st</sup> November 2025**

SHO Cleaning & Maintenance - Office cleaning	2658	Bacs	108.00	0.00	108.00
L Greener - Expenses	2659	Bacs	6.75	0.00	6.75
Gipping press - November Newsletter	2660	Bacs	1353.00	0.00	1353.00
C Wright - Expenses	2661	Bacs	105.46	18.74	124.20
New Green Community Trust - Recycling credits (MSDC)	2662	Bacs	963.12	0.00	963.12
CCTS - Hedges Heath Road play area	2663	Bacs	375.00	75.00	450.00
CCTS - Wildlife Area hedgerow trimming	2664	Bacs	500.00	100.00	600.00
Suffolk Wildlife Trust - Annual Membership	2665	Bacs	38.00	0.00	38.00
SALC - Training – Asset Transfer – Clerk & Deputy Clerk	2666	Bacs	70.00	14.00	84.00
Rees Pryer - RIBA Workstage 5 – Pavilion refurbishment project	2667	Bacs	1100.00	220.00	1320.00
TOP - Grounds Maintenance – July, Aug, Sept & October	2668	Bacs	3438.00	687.60	4125.60
Suffolk Police & Crime Commissioner - PCSO – SLA Agreement – 01.10.25-31.03.26	2669	Bacs	27760.00	0.00	27760.00
New Green Community Trust - Hire Main Hall & Bowden Room – 18 July 2026 – Event	2670	Bacs	94.00	0.00	94.00
Online Playgrounds - Repairs play equipment – Heath Road	2671	Bacs	76.00	15.20	91.20
TRIN - Heath Road play area rental	2672	Bacs	55.00	0.00	55.00

**Presented by: ..... Mrs V Waples, Responsible Financial Officer**

**Countersigned by: ..... Mr C Dashper, Chair**