

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,000; • the Clerk, in conjunction with Chair of Council or Chair of the appropriate committee, for any items below £2,000.

Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chair at an appropriate meeting. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 1st November 2025

| | Voucher | METHOD | NETT | VAT | TOTAL |
|--|----------------|---------------|-------------|------------|--------------|
| New Green Trust – Office Suite Rent (October 25) | 2673 | SO | 480.36 | 0.00 | 480.36 |
| O2 – Mobile Phone – October/November 25 (Clerk's Phone) | 2674 | DD | 11.20 | 2.20 | 13.20 |
| Lloyds Services Charges | 2675 | CHG | 8.50 | 0.00 | 8.50 |
| BT – Pavilion Broadband October/November 25 | 2676 | DD | 40.95 | 8.19 | 49.14 |
| SF Electrical – install of new hand-dryers - CIL | 2677 | BACS | 2871.00 | 0.00 | 2871.00 |
| Aerial Direct – Office broadband and phones October 25 | 2678 | DD | 84.69 | 16.94 | 101.63 |
| ICO – Data Protection Fee | 2679 | DD | 47.00 | 0.00 | 47.00 |
| O2 – Editor's/Deputy's/ Ranger Mobile Phone – Oct/Nov 25 | 2680 | DD | 33.00 | 6.60 | 39.60 |
| Sackers – October Refuse collection | 2681 | DD | 134.03 | 26.81 | 160.84 |
| Salaries – November 2025 | 2682-2688 | Bacs | 8918.72 | 0.00 | 8918.72 |
| Mid Suffolk CAB – Donation | 2689 | Bacs | 500.00 | 0.00 | 500.00 |
| Friends of Thurston Library – Donation | 2690 | Bacs | 500.00 | 0.00 | 500.00 |
| Adobe Systems Software – Acrobat Pro DC | 2691 | CC | 16.64 | 3.33 | 19.97 |
| Amazon – Laptop – Newsletter Editor | 2692 | CC | 274.99 | 55.00 | 329.99 |
| Amazon – Keyboard and mouse set | 2693 | CC | 19.99 | 4.00 | 23.99 |
| Culford Waste – skip New Green | 2694 | CC | 275.00 | 55.00 | 330.00 |
| Lloyds – Annual Fee | 2695 | CC | 32.00 | 0.00 | 32.00 |
| Amazon – Prime subscription | 2696 | CC | 79.17 | 15.83 | 95.00 |
| Eurofiice – inks | 2697 | DC | 177.24 | 35.45 | 212.69 |

Items paid following authorisation at meeting of 1st November 2025

| | | | | | |
|---|------|------|----------|--------|----------|
| SHO Cleaning & Maintenance - Office cleaning | 2658 | Bacs | 108.00 | 0.00 | 108.00 |
| L Greener - Expenses | 2659 | Bacs | 6.75 | 0.00 | 6.75 |
| Gipping press - November Newsletter | 2660 | Bacs | 1353.00 | 0.00 | 1353.00 |
| C Wright - Expenses | 2661 | Bacs | 105.46 | 18.74 | 124.20 |
| New Green Community Trust - Recycling credits (MSDC) | 2662 | Bacs | 963.12 | 0.00 | 963.12 |
| CCTS - Hedges Heath Road play area | 2663 | Bacs | 375.00 | 75.00 | 450.00 |
| CCTS - Wildlife Area hedgerow trimming | 2664 | Bacs | 500.00 | 100.00 | 600.00 |
| Suffolk Wildlife Trust - Annual Membership | 2665 | Bacs | 38.00 | 0.00 | 38.00 |
| SALC - Training – Asset Transfer – Clerk & Deputy Clerk | 2666 | Bacs | 70.00 | 14.00 | 84.00 |
| Rees Pryer - RIBA Workstage 5 – Pavilion refurbishment project | 2667 | Bacs | 1100.00 | 220.00 | 1320.00 |
| TOP - Grounds Maintenance – July, Aug, Sept & October | 2668 | Bacs | 3438.00 | 687.60 | 4125.60 |
| Suffolk Police & Crime Commissioner - PCSO – SLA Agreement – 01.10.25-31.03.26 | 2669 | Bacs | 27760.00 | 0.00 | 27760.00 |
| New Green Community Trust - Hire Main Hall & Bowden Room – 18 July 2026 – Event | 2670 | Bacs | 94.00 | 0.00 | 94.00 |
| Online Playgrounds - Repairs play equipment – Heath Road | 2671 | Bacs | 76.00 | 15.20 | 91.20 |
| TRIN - Heath Road play area rental | 2672 | Bacs | 55.00 | 0.00 | 55.00 |

Presented by: **Mrs V Waples, Responsible Financial Officer**

Countersigned by: **Mr C Dashper, Chair**