Emergency Planning Committee Meeting – Wednesday 28th October 2026

Item 6a – To review Appendix B of the Emergency Plan and allocate any additional areas.

Councillor designated areas form part of the Emergency Plan at Appendix B. The role of parish councillors in any emergency is to receive information from the Emergency Coordinator and deputies and to pass it on to residents in their designated area. They may also help with identification of vulnerable persons and monitor their welfare, assist with transport and pass messages on foot when telecommunications network are down.

The plan states that "In a local emergency the role of parish councillors is to provide whatever support or information they can, under the direction of the Emergency Coordinators, emergency services, other authorities or the Suffolk Joint Emergency Planning Unit (JEPU)."

Following the resignation of councillors and as new developments are built out and new residents move in consideration is needed to allocate cover to the following areas;

- **College Park and Hakewell Mews (Ixworth Road)**
- **Blackbird Close, Partridge Close, Wren Close, Howes Avenue, Lapwing Close, Robin Close, Pheasant Close, Old Norton Road, Norton Road (east of junction with Ixworth Road) Norton Road (west of junction with Ixworth Road) and The Hedgerows (Norton Road).**
- **Station Hill, The Granary, Chester House, Laurel Close, Field View, New Green Avenue**
- **St Peters Chase (Ixworth Road)**

Volunteers are now sought to cover these areas.